

DeWitt Area Emergency Services Authority
Minutes of Regular Meeting Held January 16, 2025
DeWitt Fire Department 911 W Main St. DeWitt MI

Call to Order The meeting was called to order at 7:00pm by Chair Kevin Garvey with all in attendance reciting the Pledge of Allegiance

Roll Call Roll call revealed Chair Kevin Garvey, Vice Chair Sheryl Landgraf, Secretary/Treasurer Brad Boron, Member Dave Hunsaker, Member Charlie Young and Member Terry Powell. A quorum was reported. There were 6 others present.

Election of Officers Landgraf made a motion that nominated Dave Hunsaker as Chair, Kevin Garvey as Vice Chair, and Brad Boron as Secretary/Treasurer, seconded by Powell.

Roll Call Vote
Powell: Yes
Hunsaker: Yes
Landgraf Yes
Garvey No
Young No
Boron No
MOTION DID NOT PASS

Garvey called for additional Board discussion. After discussion, Garvey called for a re-vote.

Landgraf made a motion that nominated Dave Hunsaker as Chair, Kevin Garvey as Vice Chair, and Brad Boron as Secretary/Treasurer, seconded by Powell.

Roll Call Vote
Powell Yes
Hunsaker Yes
Landgraf Yes
Garvey Yes
Young Yes
Boron Yes
MOTION CARRIED

Approval of Agenda A motion was made by Landgraf, seconded by Young to approve the January 16, 2025 Agenda. MOTION CARRIED

Approval of Minutes A motion was made by Young, seconded by Garvey to approve the December 19, 2024 minutes. MOTION CARRIED

Financial Report General Fund \$275,401.90
Special Donations Fund \$1,691.42

Hunsaker made a motion to accept the financials as presented, seconded by Young. MOTION CARRIED

Approval of Payment

A motion was made by Young, seconded by Boron to approve the payment of the invoices presented in the amount of \$41,749.27 for Check #'s 9356-9366 & Electronic (bills), & Direct Deposited Payroll DD4445-DD4466. For additional information, see enclosed check register. MOTION CARRIED.

Fire Chief's Report

Fire Chief John Braska reported the following:

- 63 Calls for Service
- 808 total calls for 2024
- 133 calls over 2023
- 11 fire alarm/CO calls
- 3 downed powerline calls in December, one already in January
- 1 RV fire with two fatalities
- MABAS update-ongoing, will be ongoing for several months.
- Conducted 2 Brush Pile inspections for drain commissioner
- Truck updates – 41, 42, 43, 44, 45, 48
 - 41- repairs are complete.
 - 42- rusted out exhaust system
 - 43- electrical issues, lights flickered on a call. Will be looked at when truck 45 is returned.
 - 44- no issues
 - 45 – generator is in. More issues were discovered during PTO repair.
- Interior Bay and meeting room lights were repaired or replaced
- Bill Sanders is signed up for his Fire Fighter 1 and 11 class. He did complete his MFR class
- All medical licenses were renewed on all 3 rescue trucks.
- All Narcan kits were updated
- Lt. Braska and is a licensed drone pilot, and looking into grants to get a drone for the department to be used on calls for service. Also, Planet Fitness offers grants to fire departments for exercise equipment, Chief Braska is looking into that.
- Fire Department received 18 office chairs from the State of Michigan
- Lt. Render, FF Zischke, and Chief Braska conducted a Fire Awareness & Station tour for Boy scout troop 502 with approx. 65 to 70 kids and parents
- Potential house burn on Chadwick Rd. discussions are ongoing.
- Barn burn in Riley Twp discussion is ongoing, possibly will be scheduled in March.

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- Department assisted with Santa on Christmas Eve and delivered to approximately 90 houses

Public Comments

None.

Discussion Items

a. Appreciation Dinner- Garvey has been in communication with Royal Scot, and will follow up and schedule the event.

Committee Updates

Budget Committee: Landgraf, Boron, Powell – Landgraf spoke on behalf of the committee. Budgets have been drafted, and the Budget committee will meet to review and discuss the drafts.

Truck/Equipment & Personnel: Powell, Hunsaker, and Young: none

Old Business:

a. Request for Proposal for legal services Attorney Firm list for additional applicants- Letters were sent to the four firms as previously instructed at the last board meeting. As no other list was available, those were the only RFP's mailed out. No additional Board action taken.

b. Fahey Schultz correspondence- board reviewed the Fahey Schultz correspondence that was included in the packet. No additional Board action was taken.

c. Mailbox Policy – A proposed mailbox policy was presented. A motion was made by Young, seconded by Boron to approve the mailbox policy as presented. Board discussion was had, and it was decided Chief would handle any mailbox issues. MOTION CARRIED

d. Clark Hill Meeting- Garvey and Hunsaker will meet after the board meeting to schedule a time to meet with a Clark Hill representative.

New Business:

a. Fee Schedule for Cost Recovery Outlay- After Board discussion, Powell made a motion to approve the fee schedule without modification, seconded by Boron. MOTION CARRIED

Board Member Comments:

Boron expressed gratification to be a part of the Authority, and thanked department members for their excellent service.

Young and Garvey stated they are thankful the Board is working together in a positive direction.

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Landgraf questioned if there was a need for new bank signers with the new leadership positions. It was decided the current bank signers were sufficient.

Hunsaker stated he will work hard to keep Board up to date with all Board related information

Powell encouraged all Board members to keep up the good work, stating a need for the Authority and for department coverage

Adjournment

A motion was made by Powell, seconded by Young to adjourn the meeting at 8:44p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Lisa Braska

Lisa Braska, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register