

DeWitt Area Emergency Services Authority
Minutes of Regular Meeting Held November 21, 2024
Riley Township Hall 7110 W Pratt Rd. DeWitt MI

- Call to Order The meeting was called to order at 7:00pm by Chair Kevin Garvey with all in attendance reciting the Pledge of Allegiance
- Roll Call Roll call revealed Chair Kevin Garvey, Vice Chair Sheryl Landgraf, Secretary/Treasurer Brad Boron, Member Dave Hunsaker, Member Charlie Young and Member Terry Powell. A quorum was reported. There were 10 others present.
- Approval of Agenda Chair Garvey requested Agenda item 15b, Resolution of Healthcare Benefits 2025 be moved to 7b, and presented directly after the Special Presenter. A motion was made by Landgraf, seconded by Boron to approve the November 21, 2024 Agenda. MOTION CARRIED
- Approval of Minutes A motion was made by Young, seconded by Boron to approve the October 17, 2024 minutes. MOTION CARRIED
- Approval of Minutes A motion was made by Hunsaker, seconded by Landgraf to approve the November 12, 2024 special meeting minutes. MOTION CARRIED
- Special Presenter Auditor Aaron Stevens, Maner Costerian, presented highlights of the DAESA year ended June 30, 2024, unmodified opinion audit. Landgraf made a motion, seconded by Boron to accept and place on file the auditor's report. MOTION CARRIED
- b. Resolution of Healthcare Benefits 2025. Dan Coss from the City of DeWitt explained the 3 options under Public Act 152 as far as offering health care to Public Employees. Board discussion resulted in the decision to put this on the December 2024 meeting agenda.
- Financial Report General Fund \$336,128.06
Special Donations Fund \$1,691.42
- Landgraf made a motion to accept the financials as presented, seconded by Powell. MOTION CARRIED
- Approval of Payment A motion was made by Powell, seconded by Boron to approve the payment of the invoices presented in the amount of \$36,628.87 for Check #'s 9327-9328 and 9340-9345 and & Electronic (bills), & Direct Deposited Payroll DD4380-DD4421. For additional information, see enclosed check register. MOTION CARRIED.

Fire Chief's Report

Fire Chief John Braska reported the following:

- 86 Calls for Service in October 2024. Yearly total runs at the end of October is 116 over last year.
 - 6 Fire Alarm calls
 - 2 Gas Leaks
 - 4 PI Accidents
 - 2 Structure Fires
 - Barn Fire on Grove Rd
 - Structure Fire on Watercrest in DeWitt Township.
- Damaged mailbox on Snapdragon update. Discussed possible mailbox lid damage with HOA President.
- Truck Updates
 - Squad 41 was taken in for service.
 - Engine 43 parts still on order
 - Rescue 45 parts still on order
- Attended Riley Township board meeting, and received a lead on a possible practice burn
- Attended Mabas meeting
- Attended Central Dispatch meeting-assigned Lt Irrer as admin for Active 911
- Attended Clinton County Chief's meeting, discussed upcoming classes for new hires
- Training with Capital Region Airport – Full Scale Exercise. 2 members attended training with tanker.
- Training with DMS and DHS teachers. Training on basic 1st aid, trauma assessments, tourniquet application, wound care.
- Daughters of American Revolution Flag presentation. Department was presented with a plaque and flag. The flag was smaller, so it will be framed in the station. The flag flew over Congress.
- Department members handed out candy at the station on Halloween. Positive community feedback was received.
- The annual pancake breakfast was hosted November 3rd. Chief thanked board members that made it. Great turnout this year, over 700 people were served.
- Department members continued to provide medical standby at the home football games and the band competitions. Also had trucks in the sendoff for Band and Cross-Country team.
- One member participated in Stuff a bus
- Department members participated in the homecoming parade
- Department will be participating in December 7th light parade.
- 4 members taught fire safety to students at St. Peters School
- New Hire – Chief welcomed new hire with helmet presentation

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Public Comments None.

Discussion Items None.

Committee Updates Budget Committee: Landgraf, Boron, Powell –Landgraf stated the budget committee would be meeting in December or January.

Truck/Equipment & Personnel: Powell, Hunsaker, and Young: Powell complimented Chief Braska on his Chief’s report and his performance as Chief. The committee will complete an evaluation at his one-year mark. The committee recommends to the Budget committee to put together 2 budgets to present. One with a full time Chief included, and the other with a full time Chief and an additional full time staff member.

Old Business: Request for Proposal for Legal Services: A letter was sent to four attorney firms. Board discussion resulted in the decision to schedule a work session at 6:00pm before the December 19, 2024 meeting with the regular meeting to follow immediately after. Landgraf made a motion, seconded by Hunsaker to schedule the work session on December 19, 2024 and post with a 6:00pm start time to review the responses for the Request for Proposal for a legal firm, and the regular meeting to immediately follow the work session MOTION CARRIED

New Business: a.) Meeting Schedule. After discussion, Board members decided the September 2025 meeting would be at Olive Township Hall, and the November 2025 meeting would be at Riley Township Hall. Landgraf made a motion, seconded by Boron to accept the Meeting schedule for 2025. MOTION CARRIED

Board Member Comments: Landgraf wished everyone a Happy Thanksgiving

Adjournment A motion was made by Powell, seconded by Young to adjourn the meeting at 8:53p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Lisa Braska

Lisa Braska, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register