

DeWitt Area Emergency Services Authority
Public Hearing 2024-2025 DAESA Budget
Minutes of Regular Meeting Held May 16, 2024
Fire Station #1 911 W Main St, DeWitt

PUBLIC HEARING—

Call to Order	The meeting was called to order at 7:00 p.m. by Chair Garvey with all in attendance reciting the pledge of allegiance.
Roll Call	Roll call revealed Chair Kevin Garvey, Vice Chair Sheryl Landgraf, Secretary/Treasurer Brad Boron, Member Dave Hunsaker, Member Terry Powell and Member Charlie Young. A quorum was reported. There were 9 others present.
Public Comments	None
Adjournment	A motion was made by Hunsaker, seconded by Landgraf to closed the public hearing at 7:01pm

BOARD MEETING—

Call to Order	The meeting was called to order at 7:01pm by Chair Garvey.
Roll Call	Roll call revealed Chair Kevin Garvey, Vice Chair Sheryl Landgraf, Secretary/Treasurer Brad Boron, Member Dave Hunsaker, Member Terry Powell and Member Charlie Young. A quorum was reported. There were 9 others present.
Approval of Agenda	<p>Chair Garvey announced there would be an Amendment to the Agenda, to include comments from the City of DeWitt Mayor and City Council regarding the budget. This will be added prior to item 13a under new business.</p> <p>Hunsaker asked for an amendment to add discussion the Fahey Schultz invoice received via email on May 16, 2024 to be added to the Agenda following Approval of Payments and Invoices</p> <p>Hunsaker made a motion to approve the Agenda with the Amendments, seconded by Young. MOTION CARRIED</p>
Approval of Minutes	Landgraf asked for a correction to the April 18, 2024 minutes to include a roll call vote regarding the discussion of recordings of the minutes, to include her opposition.
Financial Report	General Fund \$262,703.66 Special Donations fund was unavailable
Approval of Payment	A motion was made by seconded to approve the payment of the invoices in the amount of \$24,290.81 Check #'s 9274-9283 & Electronic (bills), Direct Deposited Payroll (DD4270-DD4289).

For additional information, see enclosed check register. MOTION CARRIED.

Fahey Schultz invoice discussion

Board members discussed the charges for March 19, 2024 to review the interlocal agreement draft analysis should be refuted. Additionally, all communication with the attorney should come from Board action communicated through the Chair, and all Board members should receive all analysis.

Boron made a motion seconded by Landgraf that Recording Secretary Lisa Braska should write a letter and edit at the request of Garvey. The letter should include refuting the \$787.50 charge, all Communication should be sent to all board members including the analyses billed, and all attorney opinions going forward will require Board action, and will be communicated through the Board Chair. MOTION CARRIED

Fire Chief's Report

Interim Fire Chief John Braska reported the following:

- Truck 47 is back in service
- Command Car was repaired and has since had an incident with a deer. It is repaired again and back in service
- Call volume updates/highlights. There was 66 calls for service in April.
- Dedication Ceremony for Don Potts had a great turnout
- Reed Insurance update-inspection on lower level, training with department members training night
- Daytime staffing update. There are staffing shortages. Options for coverage are being looked at.
- Officer's meeting
- Volunteer hours (see attached)
- Overhead doors in department are currently in need of repairs, and repairs are being completed.

Public Comments

Don Potts thanked the Authority for dedicating the building in his name. He was honored.

Discussion Items

None

Committee Updates

Budget Committee: Landgraf, Boron, Powell—none
Truck/Equipment & Personnel: Powell, Hunsaker, and Young:
The committee met and are working on revising the Chiefs jobs description. They are hoping to present the final product at the

next meeting. They are also working with Interim Chief Braska on daytime staffing issues. Discussion was had about compensation for former Chief **Joe Spagnuolo for consulting with Interim Chief Braska.** ~~to give assistance to~~

A motion was made by Landgraf to authorize a consultation fee for former Chief Joe Spagnuolo at a rate of \$30.00 an hour compensation for time spent advising Interim Chief John Braska, seconded by Hunsaker.

Roll Call
Young- YES
Boron- YES
Garvey-YES
Landgraf- YES
Hunsaker – YES
Powell—NO

MOTION PASSED

Old Business

a.) Westphalia Agreement—A motion was by Hunsaker seconded Powell to approve the Westphalia Agreement be signed by the Board President and Secretary-Treasurer of the board and sent to Westphalia. MOTION CARRIED

New Business

a.) City of DeWitt Mayor and City Council comments- a document was provided to the board with the paperwork and a letter provided by Landgraf with the City of DeWitt comments on the budget.
b.) Approval of the 2024-2025 DAESA Budget—~~A motion place the new budget on file was made by Boron, approved by Young to approve and place the 2024-2024 DAESA Budget.~~ **A motion was made by Boron, seconded by Young to approve and place on file the 2024-2025 DAESA Budget.**

Roll Call
Boron- YES
Young – YES
Garvey – YES
Landgraf – NO
Hunsaker - NO
Powell - YES

MOTION CARRIED

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c.) Fire Department technology needs—The department needs new computers. Tablets or IPADS are also desired for use in the department, as they are out of date, aging up to 13 years.

d.) Department credit card – A motion was made by Boron, seconded by Young to get fire department credit card in John Braska’s name. MOTION CARRIED.

Board Member Comments Powell reminded board members he will not be at the June 2024 meeting.

Adjournment A motion was made by Hunsaker seconded by Landgraf to adjourn the meeting at 8:28p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Lisa Braska

Lisa Braska, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register