

DeWitt Area Emergency Services Authority
Minutes of Regular Meeting Held April 18, 2024
Fire Station #1 911 W Main St, DeWitt

- Call to Order The meeting was called to order at 7:00 p.m. by Chair Kevin Garvey with all in attendance reciting the pledge of allegiance.
- Roll Call Roll call revealed Chair Kevin Garvey, Vice Chair Sheryl Landgraf, Secretary/Treasurer Brad Boron, Member Dave Hunsaker, Member Terry Powell and Member Charlie Young. A quorum was reported. There were 13 others present.
- Approval of Agenda A motion was made to approve the April 18, 2024 Agenda was made by Hunsaker, seconded by Landgraf. MOTION CARRIED.
- Approval of Minutes A motion was made by Powell, seconded by Hunsaker to approve the February 15, 2024 minutes. MOTION CARRIED
- Approval of Minutes A motion was made by Landgraf, seconded by Young to approve the February 29, 2024 minutes. MOTION CARRIED
- Special Presenter Dan Coss – Payroll discussion. City of DeWitt Administrator Dan Coss presented a new payroll option. PNC bank offers lower fees and higher interest rates. Boron made a motion to move DAESA payroll to PNC Bank, seconded by Young. MOTION CARRIED.
- Financial Report General Fund \$262,703.66
Special Donations \$ 1742.42
- Approval of Payment A motion was made by Powell, seconded by Boron to approve the payment of the invoices in the amount of \$67,174.42 Check #'s 9247-9273 & Electronic (bills), Direct Deposited Payroll (DD4224-DD4269.). For additional information, see enclosed check register. MOTION CARRIED.
- Fire Chief's Report Assistant Fire Chief John Braska reported the following:
- Class A uniform/Lansing uniform measured members for uniforms. Quote has not been received yet.
- Engine 43 update is back in service
- Tanker 44 update has airline issues, and compressor switch
- Light/Air 47 Update-The charging device went bad, there is a new charging device in the Chief's office, waiting on Procom to install
- Ambulance meeting – There were several complaints about the Ambulance shortage in Clinton County. Lansing Fire may start billing for services
- March Run Total – 202 (47 more than 2023)
- Officer's Meeting (see attached)

NOTE: *These minutes were amended to correct previously missed roll call vote in discussion item a.*

These minutes are subject to approval at the June 20, 2024 meeting.

DeWitt Area Emergency Services Authority
Minutes of Regular Meeting Held April 18, 2024
Fire Station #1 911 W Main St, DeWitt

- Volunteer Hours (see attached)
- 48-3 battery was replaced.
- Command Car- may need thermostat replaced
- Tri County is changing from paper to electronic form for tri-county licensing.
- St. Francis retreat center has a large burn pile, Braska working
- Fire Station 3 dedication to Don Parts is Saturday the 20th

Public Comments None

Discussion Items a.) Recording Secretary Lisa Braska requested direction on what the Board would like done with the Recordings after the board meetings. Powell made a motion to that the recordings are erased after the minutes are posted, seconded by Young.

Roll Call vote
Young: YES
Boron: YES
Garvey: YES
Landgraf: NO
Hunskær : YES
Powell: YES
Motion passed.

- b.) Discussion of Minutes. After Board discussion, it was decided Board Member comments could be summarized in the minutes.
- c.) Budget will be on the May agenda

Committee Updates Budget Committee: Landgraf, Boron, Powell—none
Truck/Equipment & Personnel: Powell, Hunsaker, and Young:
None

Old Business a.) Laptop Computer- A motion was made by Hunsaker, seconded Young to allow up to up to \$2500.00 for the purchase of a Laptop Computer equipment for the Recording Secretary to fulfill the Secretary roll, to comply with the Open Meetings Act and for proper record retention. Motion passed
b.) Appreciation Dinner will be held on May 5, 2024 from 5pm to 8pm.

New Business a.) Fire Chief retirement- Chief Spagnuolo submitted a letter of resignation effective April 30, 2024. Powell made a motion to accept Chief Spagnuolo's resignation, and appoint Assistant Chief

NOTE: *These minutes were amended to correct previously missed roll call vote in discussion item a.*

These minutes are subject to approval at the June 20, 2024 meeting.

DeWitt Area Emergency Services Authority
Minutes of Regular Meeting Held April 18, 2024
Fire Station #1 911 W Main St, DeWitt

John Braska as the interim Chief effective May 1, 2024 for 90 days, allowing 30 hours a week to be delegated to command staff as needed. MOTION CARRIED

Board Member Comments Board Members thanked Assistant Chief Braska and the fire department members.

Adjournment A motion was made by Powell seconded by Hunsaker to adjourn the meeting at 8:15p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Lisa Braska, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register