

DeWitt Area Emergency Services Authority
Minutes of Regular Meeting Held August 22, 2024
Olive Township Hall 1400 W Pratt Rd, DeWitt

- Call to Order The meeting was called to order at 7:00pm by Chair Kevin Garvey with all in attendance reciting the Pledge of Alligence
- Roll Call Roll call revealed Chair Kevin Garvey, Secretary/Treasurer Brad Boron, Member Dave Hunsaker, Member Charlie Young and Member Terry Powell. A quorum was reported. There were 9 others present. Vice Chair Sheryl Landgraf was excused for personal reasons.
- Approval of Agenda A motion was made by Hunsaker, seconded by Young to approve the August 22, 2024 Agenda. MOTION CARRIED
- Approval of Minutes A motion was made by Boron, seconded by Hunsaker to approve the July 18, 2024 minutes. MOTION CARRIED
- Financial Report General Fund \$311,976.58
Special Donations Fund \$1691.42
- Approval of Payment A motion was made by Powell, seconded by Boron to approve the payment of the invoices in the amount of \$23,261.71 for Check #'s 9312-9318 & Electronic (bills), & Direct Deposited Payroll (DD4339-DD4358). For additional information, see enclosed check register. MOTION CARRIED.
- Fire Chief's Report Fire Chief John Braska reported the following:
- 63 calls for service at the end of July, 68 calls over last year
 - Ox Roast Events, Department members were active in the parade, provided first aid, and participated in the Sunday Funday events.
 - July 18-21 Update. No calls were missed during the weekend most members were out of town.
 - New hire Bill Sanders is currently enrolled in MFR class
 - DAESA members will be participating in the Airport Drill October 23rd 11am to 3pm.
 - DJP EMS Request DeWitt Junior Panthers football have requested medical personnel during their games
 - DHS EMS Request DeWitt High School Football has requested medical personnel during their games
 - Olive Twp Emergency Response Plan request. Olive Township has requested use of the Olive Township fire station as a secondary facility for an emergency response

plan. Chief Braska will sign to allow use of the building as there was no Board opposition.

- Chief's Meeting August 20. A presenter from Unication presented pager options. Not needed at this time.
- Truck Issues. 4 trucks currently need repair. Circle K will be down to inspect, repair, and give estimates
- Additionally, Station one air conditioning went out. Repairs were already completed, and the total bill will be around \$1100.00.

Public Comments None

Discussion Items None

Committee Updates Budget Committee: Landgraf, Boron, Powell – None
Truck/Equipment & Personnel: Powell, Hunsaker, and Young: -
None

Old Business

- a) Fahey Schultz Burzych Rhodes PLC letter- Chair Garvey reported the letter has been taken care of.
- b) Firefighter Job Posting Update—Chief Braska reported the Position was posted, one application was received. Firefighter Ron Zischke was interviewed and went through skills testing sessions, both medical and truck operations. Ron did well overall but there were a few areas that he will need additional training as he has been trucking that last couple of years. There were no major concerns. Chief Braska would like to offer the position to Firefighter Zischke. Chief has presented a proposal letter with the employment terms for approval. The command staff will support Zischke, and there will be a 6-month evaluation to discuss progress. Hunsaker made a motion to approve the Chief's recommendation and authorize him to continue the process to hire his recommended candidate as a full-time fire fighter for the DeWitt Area Emergency Services Authority, seconded by Boron. MOTION CARRIED.
- c) New Technology Updates— Chief Braska learned of upcoming computer sales and decided a short delay would be worth the cost savings. He will update at the next meeting.

New Business

- a) Remove Don Potts and add Paula Wiloughby as a signer or to have access to Consumer's Credit Union Account—Hunsaker made a

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motion seconded by Young to remove Don Potts as an authorized signer and add Paula Wiloughby as a signer to the Consumer's Credit Union Account. MOTION CARRIED.

Board Member Comments Member Hunsaker thanked Chief Braska and department members for assistance in the Ox Roast Events.

Adjournment A motion was made by Chair Garvey, seconded by Boron to adjourn the meeting at 8:17 p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Lisa Braska

Lisa Braska, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register