

- Call to Order                      The meeting was called to order at 7:00 p.m. by Chair Roy Thelen with all in attendance reciting the pledge of allegiance.
- Roll Call                              Roll call revealed Chair Roy Thelen, Vice-Chair Chris Greenfield, Secretary/Treasurer Sheryl Landgraf, Member Brad Boron, Member Dave Hunsaker, and Member Don Potts. A quorum was reported. There were six others present.
- Approval of Agenda                With the addition of 8. Fire Chief’s Report f.) Runs; and correction of 13. a.) Workshop to 13. Board Member Questions and Comments to a.) Special Meeting, a motion was made by Member Dave Hunsaker, seconded by Vice-Chair Chris Greenfield to approve the December 19, 2019, agenda as amended. MOTION CARRIED.
- Approval of Minutes                A motion was made by Member Dave Hunsaker, seconded by Secretary/Treasurer Sheryl Landgraf to approve the November 21, 2019, board meeting minutes as presented. MOTION CARRIED.
- Treasurer’s Report                

General Fund	\$278,452.46
Special Donations	\$ 110.42

A motion was made by Member Don Potts, seconded by Vice-Chair Chris Greenfield to accept and place on file the Treasurer’s Report. MOTION CARRIED.

Approval of Payment                A motion was made by Secretary/Treasurer Sheryl Landgraf, seconded by Member Don Potts to approve the payment of the invoices in the amount of \$33,191.87, Check #'s 8466-8477 (bills)(Check #8647 void), Direct Deposited Payroll (DD2984-DD3006). MOTION CARRIED. For additional information, see enclosed check register.

Fire Chief’s Report                Fire Chief Joe Spagnuolo was present and reported the following:  
a.) The SCBA equipment has been received and fit testing conducted for the new face masks.  
b.) Officer meeting was held with review of upcoming budget needs and discussion of personnel issues.  
c.) Attended the Clinton County Fire Chief’s meeting held at DeWitt Township Fire Department.  
d.) Attended the Budget Committee meeting.  
e.) Hired three additional personnel (only two have completed the new hire requirements) bringing the total personnel to 25, one on leave of absence, and two associate members.

f.) CAD and run sheets were distributed and explained.  
A motion was made by Secretary/Treasurer Sheryl Landgraf,  
seconded by Member Dave Hunsaker to get a written legal opinion  
on what constitutes a charged run in relationship to the funding  
formula. Roll call vote:

Thelen	No	Landgraf	Yes
Greenfield	No	Boron	Yes
Hunsaker	Yes	Potts	No

MOTION FAILED.

Public Comments           None.

Discussion Items           None.

Old Business               None.

New Business               a.) A motion was made by Secretary/Treasurer Sheryl Landgraf,  
seconded by Member Dave Hunsaker to purchase 12 mobile unit  
radios \$32,600. MOTION CARRIED.

b.) A motion was made by Secretary/Treasurer Sheryl Landgraf,  
seconded by Member Don Potts to accept the Maner Costerisan  
proposal for 2020, 2021, and 2022 as presented. MOTION  
CARRIED.

c.) A motion was made by Secretary/Treasurer Sheryl Landgraf,  
seconded by Vice-Chair Chris Greenfield to adopt the revised  
MML Policy \$20,190. MOTION CARRIED.

d.) A motion was made by Member Don Potts, seconded by  
Secretary/Treasurer Sheryl Landgraf to approve the 2020  
Westphalia Agreement as presented. MOTION CARRIED.

Board Member Comments   After discussion, no special meeting is needed at this time.

Adjournment               A motion was made by Vice-Chair Chris Greenfield, seconded by  
Member Don Potts to adjourn the meeting at 8:39 p.m. MOTION  
CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary  
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the January 16, 2020, board meeting.