

- Call to Order                      The meeting was called to order at 7:00 p.m. by Chair Roy Thelen with all in attendance reciting the pledge of allegiance.
- Roll Call                              Roll call revealed Chair Roy Thelen, Vice-Chair Chris Greenfield, Secretary/Treasurer Sheryl Landgraf, Member Brad Boron, Member Dave Hunsaker, and Member Don Potts. A quorum was reported. There were seven others present.
- Approval of Agenda              With the rotation of Discussion Items a.) and b.) and the addition of 12. New Business b.) MML Insurance Proposal, a motion was made by Member Dave Hunsaker, seconded by Member Don Potts to approve the November 21, 2019, agenda as amended. MOTION CARRIED.
- Approval of Minutes              With the correction of Secretary/Treasurer Sheryl Strouse last name to Landgraf under Approval of Payment, a motion was made by Member Don Potts, seconded by Secretary/Treasurer Sheryl Landgraf to approve the October 17, 2019, board meeting minutes as amended. MOTION CARRIED.
- Treasurer's Report              

General Fund	\$341,494.47
Special Donations	\$ 110.42

A motion was made by Secretary/Treasurer Sheryl Landgraf, seconded by Member Dave Hunsaker to accept and place on file the Treasurer's Report. MOTION CARRIED.

Approval of Payment              A motion was made by Member Don Potts, seconded by Secretary/Treasurer Sheryl Landgraf to approve the payment of the invoices in the amount of \$59,017.78, Check #'s 8448-8465 (bills)(Check #8447 void), Direct Deposited Payroll (DD2960-DD2983). MOTION CARRIED. For additional information, see enclosed check register.

Fire Chief's Report              Fire Chief Joe Spagnuolo was present and reported the following:  
a.) Engine 41 has been repaired and is back in service after requiring a new transfer case when transported for repair.  
b.) Tanker 44 has received new batteries after having battery charging issues.  
c.) The pancake breakfast served 650 people, up 100 people from last year.  
d.) The SCBA equipment has been received. The actual total was \$37,200.

- e.) The Department has had some issues with our vendor First Due. The equipment and turnout gear orders continue to be delayed for an unreasonable amount of time. Other local departments have experienced similar issues. Allied Fire Sales carries similar turnout gear and offers a rapid delivery feature and may be less expensive.
- f.) Chief sat on the interview panel for the Clinton County Emergency Management Coordinator.
- g.) Rob Wallick resigned from the Fire Department last month.
- h.) Fire Station 1 west door lock has been replaced.
- i.) Three individuals have signed up for Fire Fighter I training in January.
- j.) A Purchase Order will be needed by year end to guarantee the price quote on the radios.

Public Comments

None.

Discussion Items

- a.) Discussion of cell phone calls requesting service. **Chair Roy Thelen to request clarification from the Authority Attorney as to the definition of a “run”.**
- b.) Discussion of response times, the summary sheet provided in the packet, and calls for service since June 2018.

Old Business

None.

New Business

- a.) A motion was made by Chair Roy Thelen, seconded by Member Don Potts to appoint Roy Thelen, Chris Greenfield, and Sheryl Landgraf to the Budget Committee. MOTION CARRIED.
- b.) A motion was made by Member Don Potts, seconded by Vice-Chair Chris Greenfield to renew the MML Insurance Proposal as presented. MOTION CARRIED.

Board Member Comments

Brad Boron, Sheryl Landgraf, and Roy Thelen’s board member terms expire 12/19/19.

Adjournment

A motion was made by Vice-Chair Chris Greenfield, seconded by Member Don Potts to adjourn the meeting at 8:48 p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary  
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the December 19, 2019, board meeting.