

- c.) Working on maintaining our PPE supplies through various vendors. Department Policy on supplies that can be decontaminated or those to be disposed of.
- d.) Work is continuing on budget items.

Fire Tools Software will no longer be supported after March 2021. The paperwork contains a list of 115 potential vendors.

The Radio Equipment and Subscriber Lease Agreement will be emailed to the Board. The County will pay 90% with a 10% cost share to the Department.

Two quotes for flooring at Station 1 have been received. Offices only \$2,519.70 or entire carpeted area \$6,906. Another quote is being sought.

Public Comments	Chair Sheryl Landgraf shared the addition of limit of public comment language to five (5) minutes.
Discussion Items	<ul style="list-style-type: none">a.) Christmas present distribution may be drive through at Station 1. Plans will be discussed when COVID guidelines for that time frame are known.b.) Michigan Municipal League insurance quote was received \$20,041.
Committee Updates	<ul style="list-style-type: none">a.) <u>Budget</u>: Don Potts, Brad Boron, and Sheryl Landgraf. Plans to meet in December.<u>Truck/Equipment & Personnel</u>: Don Potts, Dave Hunsaker, and Chris Greenfield. Plan to meet after the first of the new year.
Old Business	None.
New Business	<ul style="list-style-type: none">a.) A motion was made by Member Dave Hunsaker, seconded by Member Kevin Garvey to approve the 2021 Westphalia Agreement for the period stated in the Agreement and giving Chair Sheryl Landgraf and Secretary/Treasurer Don Potts authorization to sign. MOTION CARRIED. Recording Secretary Sandra June to forward both originals to Westphalia Township for their signature.b.) A motion was made by Member Dave Hunsaker, seconded by Member Brad Boron to approve the Electronic Participation Procedure as presented. MOTION CARRIED.

c.) A motion was made by Member Dave Hunsaker, seconded by Secretary/Treasurer Don Potts to approve the snow removal contract of Chant Landscape & Mowing for \$60/3” plow + cost of salt/application. MOTION CARRIED.

Board Member Comments None.

Adjournment A motion was made by Secretary/Treasurer Don Potts, seconded by Member Dave Hunsaker to adjourn the meeting at 6:54 p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the December 17, 2020, board meeting.