

- Call to Order The meeting was called to order at 6:00 p.m. by Chair Sheryl Landgraf with all in attendance reciting the pledge of allegiance.
- Roll Call Roll call revealed Chair Sheryl Landgraf, Secretary/Treasurer Don Potts, Member Brad Boron, Member Kevin Garvey, and Member Dave Hunsaker. A quorum was reported. There were four others present. Vice-Chair Chris Greenfield was excused due to personal reasons.
- Approval of Agenda With the relocation of 5. Special Presenter until he arrives and the addition of 14. New Business b.) Snow Plow Contract, a motion was made by Member Dave Hunsaker, seconded by Secretary/Treasurer Don Potts, to approve the October 15, 2020, agenda as amended. MOTION CARRIED.
- Approval of Minutes A motion was made by Secretary/Treasurer Don Potts, seconded by Member Dave Hunsaker to approve the September 17, 2020, board meeting minutes as presented. MOTION CARRIED.
- Treasurer's Report

General Fund	\$299,404.52
Special Donations	\$ 1,710.42

A motion was made by Member Dave Hunsaker, seconded by Secretary/Treasurer Don Potts to accept and place on file the Treasurer's Report. MOTION CARRIED.
- Approval of Payment A motion was made by Secretary/Treasurer Don Potts, seconded by Member Kevin Garvey to approve the payment of the invoices in the amount of \$47,518.69, Check #'s 8624-8636 (bills), Direct Deposited Payroll (DD3235-DD3262. MOTION CARRIED. For additional information, see enclosed check register.
- Fire Chief's Report Fire Chief Joe Spagnuolo was not present. Assistant Fire Chief John Braska was present and reported the following:
a.) Officer meeting on September 22, 2020, where officers discussed budget preparations, probationary members' status, updating probationary manual, and training topics.
b.) The Department has eight SCBA bottles that will expire in 2021. Need to discuss ideas during budget meetings.
c.) The Department had four members (Renaee Carrow, Hannah Ingleright, Curtis June, Eric Rossow) enrolled in the County firefighter I/II class and all four members completed and passed their written and practical exams.

Public Comments	None.
Discussion Items	None.
Committee Updates	a.) <u>Budget</u> : Don Potts, Brad Boron, and Sheryl Landgraf. Plans to meet in November. <u>Truck/Equipment & Personnel</u> : Don Potts, Dave Hunsaker, and Chris Greenfield. Plan to meet before end of October after 6 p.m.
Old Business	With the 4.1 amendment on Page 6 of the deletion of ‘Authority Chairperson or’, a motion was made by Member Dave Hunsaker, seconded by Member Kevin Garvey to approve the Administrative Policies as amended. MOTION CARRIED.
New Business	a.) A motion was made by Member Dave Hunsaker, seconded by Secretary/Treasurer Don Potts to approve the amended 2021 DAESA meeting schedule for the third Thursday every month at 7 p.m. MOTION CARRIED. Recording Secretary Sandra June to post for one week in the Clinton County News.
Special Presenter	Auditor Aaron Stevens, Maner Costerisan presented highlights of the DAESA year ended June 30, 2020, unmodified opinion audit. A motion was made by Member Dave Hunsaker, seconded by Member Kevin Garvey to accept and place on file the audit materials.
New Business	b.) Recording Secretary Sandra June to obtain contract and copy of insurance from Chant Landscaping for snow removal at Station 2 and Station 3 for discussion at the November 19, 2020, board meeting.
Board Member Comments	Member Dave Hunsaker questioned Department participation in the Santa present distribution in the City of DeWitt. CDC COVID guidelines will be adhered to. The Department photographer position is still being reviewed. The pictures are valuable for training purposes, public relations, and investigation.

DeWitt Area Emergency Services Authority
Minutes of Regular Meeting Held October 15, 2020
Fire Station #1 – 911 W. Main Street, DeWitt
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Adjournment A motion was made by Secretary/Treasurer Don Potts, seconded
by Member Kevin Garvey to adjourn the meeting at 6:38 p.m.
MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the November 19, 2020, board meeting.