DeWitt Area Emergency Services Authority
Minutes of Regular Meeting Held August 17, 2023
Olive Township Hall, 1400 W Pratt Rd   DeWitt

Call to Order	The meeting was called to order at 7:02 p.m. by Chair Garvey with all in attendance reciting the pledge of allegiance.
Roll Call	Roll call revealed Chair Kevin Garvey, Vice Chair Sheryl Landgraf, Secretary/Treasurer Brad Boron, Member Don Potts, and Member Dave Hunsaker. Member Charlie Young was excused for personal reasons. A quorum was reported. There were five others present.
	Member Dave Hunsaker announced that Treasurer Lisa Grysen for the City of DeWitt has been placed on unpaid Administrative Leave. The City of DeWitt will continue to prepare the financial documents for the Authority. Member Hunsaker stated if anyone has questions, he can be contacted. Dan Coss, at City Hall can also be contacted with any questions regarding financial matters for the Authority within the City's roll.
	Chief Spagnuolo reported the only thing that was not completed for the financials for this meeting is the electronic payments. The only bills being presented for approval tonight will be the checks and the payroll.
Approval of Agenda	A motion to accept the August 17, 2023 Agenda was made by Member Potts, seconded by Member Hunsaker. MOTION CARRIED.
Approval of Minutes	A motion was made by Member Potts, seconded by Secretary/Treasurer Boron to approve the July 20, 2023 board meeting minutes as presented. MOTION CARRIED.
Treasurer's Report	Chief Spagnuolo reported for the Treasurer's Report

General Fund $259,900.71
Special Donations $ 641.42

A motion was made by Member Hunsaker, seconded by Member Potts to accept and place on file the Treasurer's Report. MOTION CARRIED.

Approval of Payment	A motion was made by Member Potts, seconded by Secretary/Treasurer Boron to approve the payment of the invoices **as read** by Chief Spagnuolo in the amount of $3,185.19. Check #'s 9143-9149 & Direct Deposited Payroll (DD4065-DD4088). For additional information, see enclosed check register.

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Board decision was made to add removal of Approval of Payments from the Board meeting Agenda. This will be added to the September 21. 2023 Agenda.

Fire Chief's Report

Fire Chief Joe Spagnuolo reported the following:

Chief reported that he did speak to Dan Coss, and the Authority Audit has been completed and there are no concerns.

a.) Attended the 911 Policy Board Meeting.
b.) New Copier paperwork has been submitted.   Waiting on installation date.
c.) The LUCAS Device was used on a call in the City of DeWitt. Chief recognized Assistant Chief Braska, Capt. Barnett, Lt Irrer, and firefighters Render, T. Ball, Johns, Zischke, Irrer and Friesorger for their rolls on the call.
d.) 41 update. 41 has been repaired and is back in service.
e.) Volunteer hours are attached.

Chief looked at the lease agreement in regards to the cracks in the pavement at the fire station. The lease agreement refers to the building only.   Chief presented options on repairs. Member Hunsaker will get with the City and discuss the appropriate City verses Authority responsibility for the repairs.

Public Comments   None.

Discussion Items   None

Committee Updates   a.) Budget: Don Potts, Brad Boron, and Sheryl Landgraf. None
                          b) Truck/Equipment & Personnel: Don Potts, Dave Hunsaker, and Charlie Young: None

Old Business   None

New Business   None

Board Member Comments   None

Adjournment   A motion was made by Vice Chair Landgraf, seconded by Secretary/Treasurer Boron to adjourn the meeting at 7:26p.m. MOTION CARRIED.

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Respectfully recorded and submitted by,

Lisa Braska

Lisa Braska, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the September 21, 2023 meeting.