

- Call to Order                      The meeting was called to order at 6:00 p.m. by Chair Sheryl Landgraf with all in attendance reciting the pledge of allegiance. To provide better social distancing, the meeting was held in the park pavilion.
- Roll Call                              Roll call revealed Chair Sheryl Landgraf, Member Brad Boron, Member Kevin Garvey, Member Dave Hunsaker, and Member Don Potts. A quorum was reported. There were five others present. Vice-Chair Chris Greenfield was excused due to personal reasons.
- Approval of Agenda              With the addition of 12. New Business a.) Appointment of DAESA Secretary/Treasurer, a motion was made by Member Dave Hunsaker, seconded by Member Don Potts to approve the August 20, 2020, agenda as amended. MOTION CARRIED.
- Approval of Minutes              A motion was made by Member Don Potts, seconded by Member Dave Hunsaker to approve the July 16, 2020, board meeting minutes as presented. MOTION CARRIED.
- Treasurer's Report              

General Fund	\$331,829.90
Special Donations	\$ 210.42

A motion was made by Member Dave Hunsaker, seconded by Member Don Potts to accept and place on file the Treasurer's Report. MOTION CARRIED.
- Approval of Payment              A motion was made by Member Don Potts, seconded by Member Dave Hunsaker to approve the payment of the invoices in the amount of \$17,846.11, Check #'s 8593-8610 (bills), Direct Deposited Payroll (DD3185-DD3209). MOTION CARRIED. For additional information, see enclosed check register.
- Fire Chief's Report              Fire Chief Joe Spagnuolo was present and reported the following:  
a.) Chief completed permit application with DEQ for two training burns. Both training burns were well attended by several Departments.  
b.) Engine 41 still needs work on foam system and an air leak between the rear of the truck and the pump. **Captain Dave Barnett to follow up with Circle K.**  
c.) Station 3 has an ongoing wasp problem by the three doors and the eaves. **Firefighter Andrew Thelen has been keeping an eye on this problem.**  
d.) Board of Water and Light to install usage meter so a monthly bill may be coming.

e.) Firefighter Jeff Carrow and Firefighter Renae Dechape are planning an August 29, 2020, wedding in Bath. Approval given to use the tanker from Station 3 for photos.

Public Comments None.

Discussion Items a.) 2020 Department Appreciation 9-hole golf outing will be held on Sunday, August 23, 2020, beginning with a golf scramble at 2 p.m. Dinner and awards should begin around 5 p.m. for those not planning to golf.  
b.) Committee Assignments:  
Truck/Equipment & Personnel: Don Potts, Dave Hunsaker, and Chris Greenfield.

Budget: Don Potts, Brad Boron, and Sheryl Landgraf.

c.) A motion was made by Member Dave Hunsaker, seconded by Member Don Potts to direct the Secretary of State driving record membership to the Chair of the DAESA Board. MOTION CARRIED.

Old Business **Administrative Policies were distributed and will be discussed at the September 17, 2020, DAESA Board meeting.**

New Business a.) A motion was made by Member Dave Hunsaker, seconded by Member Kevin Garvey to appoint Don Potts as Secretary/Treasurer of the DAESA Board. MOTION CARRIED.

Board Member Comments None.

Adjournment A motion was made by Secretary/Treasurer Don Potts, seconded by Member Kevin Garvey to adjourn the meeting at 6:47 p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary  
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the September 17, 2020, board meeting.