DeWitt Area Emergency Services Authority Minutes of Regular Meeting Held June 15, 2023 Fire Station #1 911 W Main St, DeWitt

Call to Order The meeting was called to order at 7:00p.m. by Chair Garvey with all in attendance reciting the pledge of allegiance.

Roll Call Roll call revealed Chair Kevin Garvey, Vice Chair Sheryl Landgraf, Secretary/Treasurer Brad Boron, Member Don Potts, Member Dave Hunsaker. A quorum was reported. There were four others present.

Approval of Agenda Chair Garvey requested an amended agenda. Request was to add line 13c to include Budget amendments and 13d to include discussion of resignation of member Ryan Cressman. A motion to accept Agenda with amended lines was made by Member Hunsaker, seconded by Member Potts. MOTION CARRIED.

Approval of Minutes A motion was made by Member Potts, seconded by Secretary/ Treasurer Boron to approve the May 18, 2023 board meeting minutes as presented. MOTION CARRIED.

Treasurer's ReportGeneral Fund\$213,248.85Special Donations\$ 1,742.42

A motion was made by Member Potts, seconded by Member Hunsaker to accept and place on file the Treasurer's Report. MOTION CARRIED.

Approval of Payment A motion was made by Secretary/Treasurer Potts, seconded by Member Hunsaker to approve the payment of the invoices in the amount of \$22,273.37 Check #'s 9122-9132 & Electronic (bills), Direct Deposited Payroll (DD4012-DD4038) & STUB158. For additional information, see enclosed check register.

Fire Chief's Report Fire Chief Joe Spagnuolo reported the following: Chief followed up on a complaint in Olive Township about a illegal burn complaint where the resident was burning garbage. He gave resident a copy of the rules and explained the ordinance to her.

Chief attended the Clinton county Chief's meeting

There was one missed call on May 24<sup>th</sup> at 1:00am in the City of DeWitt. DeWitt Township was dispatched to cover the call

To date, the department is 40 calls of where we were last year at this same time

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> On June 7<sup>th</sup>, squad 41 was involved in a minor traffic crash enroute to call in Laingsburg. Priority Auto body estimate to repair the damage, not including a cracked hub cover that was discovered later was around \$1100.00 for the headlight and around \$2100.00 to fix the small dent and straighten the bumper. After board discussion, Vice Chair Landgraf made motion to forego filing an insurance claim an pay for the repairs out of the Maintenance and Repair budget. Seconded by Member Hunsaker. MOTION PASSED.

> Assistant Chief John Braska worked with the Scott Elementary and set up a fire safety presentation with a tour of the fire station and activities for 202 3<sup>rd</sup> grade students. Firefighter Hannah Ingleright assisted with the activities.

Chief presented sheets with breakdowns of the busiest days of the week, and busiest times for fire department calls. A second sheet was presented with a breakdown of calls according to addresses.

- a.) Captain Barnett and Firefighter Zischke attended the Duathalon Event May 13<sup>th</sup>.
- b.) Chief Spagnuolo and Firefighter Zischke attend the <sup>1</sup>/<sub>2</sub> Marathon even May 20<sup>th</sup>.
- c.) Captain Barnett and Firefighter June attended the Memorial Day parade.
- d.) MIFireGrant update- The grant requires approval of each municipality to get \$10,000.00 for each municipality for a total of \$30,000.00. The department will use the money for new turnout gear. Olive and Riley have already given approval, and Chief will be going to City Hall for approval. The money will be used to make sure everyone has new turnout gear.
- e.) Volunteer hours are attached.

Public Comments	None.		
Discussion Items	None		ā
Committee Updates	a.) Budget: Don Potts, Brad Boron, and Shery	/l Landgra	f <u>None</u>

b) <u>Truck/Equipment & Personnel</u>: Don Potts, Dave Hunsaker, and Ryan Cressman: Chair Garvey announced that Member Cressman 2 | P a g e DeWitt Area Emergency Services Authority Minutes of Regular Meeting Held June 15, 2023 Fire Station #1 911 W Main St, DeWitt

has resigned. Secretary/Treasurer Boron stated that there are two people possibly interested in the position for Olive Township.

Old Business

New Business

a.) Copies of the signed January through June 2023 Agreement were dispersed. The July 2023 through June 2024 Agreement was signed by Westphalia Township supervisor and clerk and returned for DAESA board signatures. Member Don Potts made a motion to sign the agreement, seconded by Member Hunsaker. MOTION CARRIED

a.) Olive Land Lease was discussed, and will be calculated for the rate of inflation.

b.) Professional Services Agreement Member Potts mad a motion to sign the Professional Services Agreement, seconded by Member Hunsaker. MOTION CARRIED

c.) Budget Amendments- A motion was made by Member Hunsaker seconded by Member Potts. MOTION CARRIED

d.) Member Cressman has submitted his resignation effective immediately. Chair Garvey stated he will reach out to do an exit interview.

Board Member Comments None

Adjournment

A motion was made by Member Potts, seconded by Secretary/Treasurer Boron to adjourn the meeting at 7:53p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

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Lisa Braska, Recording Secretary DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the July 20, 2023 meeting.