

- e.) Met with HME to finalize truck specs for HGAC Contract. A 1.9% savings for prepay is being offered and will be taken.
- f.) A copy of the Volunteer Hour Log was included in the packet.

The Department participated in the send off of the DeWitt High School girls softball team to the MHSAA State Quarterfinals game at Novi High School.

Truck #46 was involved in a minor accident responding to a medical call.

Public Comments	None.
Discussion Items	None.
Committee Updates	<p>a.) <u>Budget</u>: Don Potts, Brad Boron, and Sheryl Landgraf. Nothing new to report.</p> <p><u>Truck/Equipment & Personnel</u>: Don Potts, Dave Hunsaker, and Chris Greenfield.</p> <ul style="list-style-type: none">i. Fire Chief evaluation is pending completion.ii. The Personnel Committee has a recommendation of hire for the Administrative Assistant position.
Old Business	None.
New Business	<p>a.) A motion was made by Vice-Chair Greenfield, seconded by Secretary/Treasurer Potts to approve the purchase of the Western snow plow from Bannasch at \$5,503.62. MOTION CARRIED.</p> <p>b.) A motion was made by Secretary/Treasurer Potts, seconded by Vice-Chair Greenfield to accept the Administrative Assistant job description as presented. MOTION CARRIED.</p> <p>c.) A motion was made by Vice-Chair Greenfield, seconded by Member Hunsaker to offer the Administrative Assistant position to Hillary Naert. MOTION CARRIED. The Department interviewed two exceptional candidates.</p> <p>d.) A motion was made by Member Hunsaker, seconded by Secretary/Treasurer Potts to accept the budget amendments as presented. MOTION CARRIED.</p>
Board Member Comments	<p>a.) The 2021 Appreciation Dinner will be a golf outing at Prairie Creek Golf Course scheduled for June 27, 2021, with a 2 p.m. shotgun start and chicken/steak dinner and annual awards at 5:30 p.m.</p>

- b.) Chair Landgraf and Fire Chief Spagnuolo calculated the Olive Land Lease payments in arrears as the increase by rate of inflation was not calculated for the last three years. Total payment now due this year is \$307.74 which includes the \$8.86 payment shortfall.
- c.) Member Hunsaker shared details of the pending American Rescue Plan Act funds. It is expected that funds will be available for use with fire protection.

Adjournment

A motion was made by Vice-Chair Greenfield, seconded by Member Boron to adjourn the meeting at 7:46 p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the July 15, 2021, board meeting.