DeWitt Area Emergency Services Authority Minutes of Regular Meeting Held May 16, 2019 DeWitt Fire Hall – 911 W. Main Street, DeWitt Page 1

Call to Order	The meeting was called to order at 7:00 p.m. by Chair Roy Thelen with all in attendance reciting the pledge of allegiance.
Roll Call	Roll call revealed Chair Roy Thelen, Vice-Chair Bob Jesse, Secretary/Treasurer Sheryl Landgraf, Member Chris Greenfield, Member Dave Hunsaker, and Member Don Potts. A quorum was reported. There were five others present.
Approval of Agenda	A motion was made by Member Dave Hunsaker, seconded by Secretary/Treasurer Sheryl Landgraf to approve the May 16, 2019, agenda as presented. MOTION CARRIED.
Approval of Minutes	A motion was made by Member Don Potts, seconded by Member Dave Hunsaker to approve the April 18, 2019, board meeting minutes as presented. MOTION CARRIED. Secretary/Treasurer Sheryl Landgraf abstained due to absence.
Treasurer's Report	General Fund\$282,592.66Special Donations\$ 110.42
	A motion was made by Secretary/Treasurer Sheryl Landgraf, seconded by Member Don Potts to accept and place on file the Treasurer's Report. MOTION CARRIED.
Approval of Payment	A motion was made by Vice-Chair Bob Jesse, seconded by Secretary/Treasurer Sheryl Landgraf to approve the payment of the invoices in the amount of \$18,752.02, Check #'s 8348-8371 (bills), Direct Deposited Payroll (DD2822-DD2843). MOTION CARRIED. For additional information, see enclosed check register.
Fire Chief's Report	<ul> <li>Fire Chief Joe Spagnuolo was absent. Assistant Chief John Braska presented the following:</li> <li>a.) The Monthly Officer's meeting was held on Tuesday, April 23, 2019.</li> <li>b.) The Department is now registered with Knox Box. This will allow commercial businesses to purchase a key box to allow Fire Department access.</li> <li>c.) While on station duty, Firefighter Chad Vorce honored an invitation to be present while Kari Roy's DeWitt Middle School's 6<sup>th</sup> grade science class released Chinook salmon into the Looking Glass River.</li> <li>d.) Fire Chief Joe Spagnuolo is currently teaching Hazardous Materials to the Clinton County Firefighter I and II class.</li> <li>e.) The Department has responded to two hazardous material spills recently, both requiring extensive clean up and cost recovery. One was in the City of DeWitt and the other in Riley Township.</li> </ul>

DeWitt Area Emergency Services Authority Minutes of Regular Meeting Held May 16, 2019 DeWitt Fire Hall – 911 W. Main Street, DeWitt Page 2

	A motion was made by Member Don Potts, seconded by Secretary/Treasurer Sheryl Landgraf to amend Administrative Policy 2.1.1., Paragraph B. to read "Legal residence or work 5 miles of a DAESA station." MOTION CARRIED.
Public Comments	None.
Discussion Items	Chair Roy Thelen received an email from DAESA Attorney Stephen Schultz requesting that we send an agenda/packet to Matt Kuschel in the same practice as Attorney Schultz is planning time away from the office. Board members had no objection to this request.
Old Business	None.
New Business	None.
Board Member Comments	The two door seals on the south side of the building have been replaced at a cost of \$150.
	Maintenance/repair of Fire Station 1 roof is necessary due to leaks.
	Chair Roy Thelen thanked Assistant Fire Chief John Braska for his assistance/consultation in the door replacement project.
	Congratulations to John Braska in his promotion to Lieutenant with DeWitt Township Fire Department.
	The Emergency Coordinator position has been posted.
Adjournment	A motion was made by Member Chris Greenfield, seconded by Member Don Potts to adjourn the meeting at 7:29 p.m. MOTION CARRIED.

Respectfully recorded by and submitted by,

Sandra June, Recording Secretary DeWitt Area Emergency Services Authority

Enclosed - Check Register

NOTE: These minutes are subject to approval at the June 20, 2019, board meeting.