

Call To Order The meeting was called to order at 7:00 pm by Chair Garvey with all in attendance reciting the pledge of allegiance.

Roll Call Roll call revealed Chair Kevin Garvey, Vice Chair Sheryl Landgraf, Secretary/Treasurer Brad Boron, Member Don Potts, Member Dave Hunsaker, and Member Ryan Cressman. A quorum was reported. There were four others present.

Approval of Agenda A motion to accept the April 20, 2023 agenda was made by Member Hunsaker, seconded by Vice Chair Landgraf. MOTION CARRIED.

Approval of minutes A motion was made by Member Potts, seconded by Member Hunsaker to approve the March 16, 2023 board meeting minutes. MOTION CARRIED.

Treasurer's Report	General Fund	\$204,884.58
	Special Donations	\$4,825.42

A motion was made by Member Potts, seconded by Member Cressman to accept and place on file the Treasurer's Report. MOTION CARRIED

Approval of Payment A motion was made by Member Potts, seconded by Member Hunsaker to approve the payment of invoices in the amount of \$21,376.21 for Check #'s 9094-9110 & Electronic bills, Direct Deposited Payroll (DD3962-DD3987) & STUB156. MOTION CARRIED. For additional information, see enclosed check register.

Fire Chief's Report

- Chief Presented the 23/24 budget at DeWitt City Council meeting
- Attended the 911 Policy Board meeting, which he is the fire representative for Clinton County.
- Attended the Airport Emergency Plan review.
- Officer meeting was held March 28, 2023, notes are in packet.

DeWitt Area Emergency Services Authority
Minutes of Regular Meeting Held April 20, 2023
Fire Station #1 911 W. Main St. DeWitt, MI 48820

- Major Structure Fire in Olive township, home was a total loss. Engine 42 needed 2 tires replaced due to damage.
- Appreciation Dinner and 2 hours of bowling on Saturday April 22, starting at 6pm.
- Volunteer hours are attached.
- One department member, Jerry Jones resigned due to personal reasons
- Chief will be taking vacation time next week from Sunday to Sunday. He has been hired by the Sheriff's Department for Marine patrol, and will be going to Marine Academy.
- Circle K was in to check out the tanker. The water light indicator was showing half full, and the tank was empty. The lights were re-calibrated.

Public Comments None

Discussion Items None

Committee Updates Budget: Don Potts, Brad Boron, and Sheryl Landgraf. **None**

Truck Equipment and Personnel: Don Potts, Dave Hunsaker, and Ryan Cressman. Member Potts reported the DAESA Personnel Committee met on March 16, 2023. He presented the recommendation from the committee in regard to the frequency of the Fire Chief's performance review. That recommendation is that the Fire Chief Performance review should be completed every two years. The last review was in 2022. After DAESA board discussion, it was decided that the Fire Chief review will be completed every two years, with January being the target month for that review. Member Hunsaker made a motion to accept the recommendation of the committee regarding the evaluation of the Chief every two years, to be done in January. Motion was seconded by Member Cressman, MOTION PASSED.

Old Business None

New Business None

Board Member Comments

Member Potts requests a meeting with the Mayor, Olive Township Supervisor, and himself to get together to discuss the upcoming end of the DAESA contract.

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Vice Chair Landgraf apologized for her absence at the last couple of board meetings for personal reasons, and not being able to go to the appreciation dinner. Chair Garvey thanked Vice Chair Landgraf for her dedication.

Chair Garvey reported he went to the last training for the firefighters. He was "in awe" of what the men and women did, and recommended the other board members attend a training if they are able.

Adjournment A motion was made by Vice Chair Landgraf, seconded by Secretary/Treasurer Boron to adjourn the meeting at 7:32pm. MOTION CARRIED.

Respectfully recorded and submitted by,



Lisa Braska, Recording Secretary

DeWitt Area Emergency Services Authority

Enclosed – Check Register

Note: These minutes are subject to approval at the May 18, 2023 meeting.