

- Call to Order                      The meeting was called to order at 7 p.m. by Chair Landgraf with all in attendance reciting the pledge of allegiance.
- Roll Call                              Roll call revealed Chair Sheryl Landgraf, Vice-Chair Chris Greenfield, Secretary/Treasurer Don Potts, Member Brad Boron, Member Kevin Garvey, and Member Dave Hunsaker. A quorum was reported. There were four others present and no one on the conference call.
- Approval of Agenda              A motion was made by Member Hunsaker, seconded by Secretary/Treasurer Potts, to approve the March 18, 2021, agenda as presented. MOTION CARRIED.
- Approval of Minutes              A motion was made by Member Hunsaker, seconded by Vice-Chair Greenfield to approve the February 18, 2021, board meeting minutes as presented. MOTION CARRIED.
- Treasurer's Report              

General Fund	\$326,786.40
Special Donations	\$ 4,210.42

A motion was made by Secretary/Treasurer Potts, seconded by Member Garvey to accept and place on file the Treasurer's Report. MOTION CARRIED.
- Approval of Payment              A motion was made by Secretary/Treasurer Potts, seconded by Member Garvey to approve the payment of the invoices in the amount of \$17,396.76, Check #'s 8697-8711 (bills), Direct Deposited Payroll (DD3363-DD3378). MOTION CARRIED. For additional information, see enclosed check register.
- Fire Chief's Report              Fire Chief Joe Spagnuolo reported the following:  
a.) Light/Air 47 has been having issues with the fill station. A technician came out several times and believe the issue is now resolved.  
b.) Pass through door issues with Fire Station 1 (east side) and Fire Station 3. Doors are not latching tightly.  
c.) Furnace issues at Fire Station 1. Last month, the apparatus bay furnace was inspected and repaired (west section) and then the furnace went out in the office area. Williams Heating and Cooling were contacted and came right out to complete the repairs.

- d.) Fire Station 1 offices were completed after the new carpet was installed. Firefighter Zischke, Firefighter DeSander, and Asst. Chief Braska were a tremendous help in getting everything back in order.
- e.) Officer's meeting was held February 23, 2021. Details were included in packet.
- f.) Fire Chief has a vacation planned from April 9-20, 2021.
- g.) Water heater in Fire Station 2 is not operational and needs replacement.
- h.) A motion was made by Member Hunsaker, seconded by Secretary/Treasurer Potts to authorize replacement of the refrigerator at Fire Station 1 not to exceed \$1,250. MOTION CARRIED.
- i.) Lieutenant Hansbarger is researching continuing education credits for EMS, online and in person, with a potential \$200/annual membership.
- j.) Captain Powell is scheduling testing and interviews for three applicants. An additional nursing student applicant may be given extended time to complete fire fighter I and II while in nursing school.

Public Comments

None.

Discussion Items

None.

Committee Updates

a.) Budget: Don Potts, Brad Boron, and Sheryl Landgraf. Budget has been approved. **Four copies are needed for Board member binders. 3-hole punched documents that are included in the packet are for binders.**  
Truck/Equipment & Personnel: Don Potts, Dave Hunsaker, and Chris Greenfield.  
**Meeting scheduled for March 25, 2021, 5 p.m., at the Fire Station 1.**

Old Business

None.

New Business

None.

Board Member Comments

Chair Landgraf requested Chief ask firefighters about availability in late June or in July for appreciation dinner at Prairie Creek, golf then dinner in the clubhouse, so that we can get something penciled in on the calendar.

Secretary/Treasurer Potts asked about Department plans for pancake breakfast this year normally held the first Sunday in November as Riley Township residents had inquired at their Board of Review. Auxiliary plans to discuss soon.

Adjournment

A motion was made by Secretary/Treasurer Potts, seconded by Member Hunsaker to adjourn the meeting at 7:32 p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary  
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the April 15, 2021, board meeting.