DeWitt Area Emergency Services Authority Minutes of Regular Meeting Held February 20, 2020 Fire Station #1 – 911 W. Main Street, DeWitt Page 1

Call to Order The meeting was called to order at 6:00 p.m. by Chair Sheryl

Landgraf with all in attendance reciting the pledge of allegiance.

Roll Call Roll call revealed Chair Sheryl Landgraf, Vice-Chair Chris

Greenfield, Secretary/Treasurer Roy Thelen, Member Brad Boron, Member Dave Hunsaker, and Member Don Potts. A quorum was

reported. There were five others present.

Approval of Agenda A motion was made by Member Don Potts, seconded by Member

Dave Hunsaker to approve the February 20, 2020, agenda as

presented. MOTION CARRIED.

Approval of Minutes A motion was made by Member Dave Hunsaker, seconded by

Vice-Chair Chris Greenfield to approve the January 16, 2020,

board meeting minutes as presented. MOTION CARRIED.

Treasurer's Report General Fund \$278,920.49

Special Donations \$ 110.42

A motion was made by Secretary/Treasurer Roy Thelen, seconded by Member Don Potts to accept and place on file the Treasurer's

Report. MOTION CARRIED.

Approval of Payment A motion was made by Member Dave Hunsaker, seconded by

Member Don Potts to approve the payment of the invoices in the amount of \$31,386.96, Check #'s 8496-8513 (bills), Direct Deposited Payroll (DD3031-DD3055). MOTION CARRIED. For

additional information, see enclosed check register.

Fire Chief's Report Fire Chief Joe Spagnuolo was present and reported the following:

a.) Attended Budget Committee meetings.

b.) Coordination with L3 Harris Communications for installation

of new radios.

c.) Part-time staff meeting to review shift responsibilities.

Tanker 44 experienced valve damage when the foam CAVS

system froze at a recent fire.

Three gauges were malfunctioning/not reading correctly and

replacements have been ordered.

Priority 1, 2, 3, 4 calls were described.

Public Comments None.

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Discussion Items a.) A motion was made by Member Dave Hunsaker, seconded

by Vice-Chair Chris Greenfield to approve the purchase of a new computer tower for Sandra June, Recording Secretary, and update to Windows 10 and Office on the old tower, the radio room tower, and the training laptop not to exceed \$2,000.

MOTION CARRIED.

Old Business None.

New Business a.) A motion was made by Vice-Chair Chris Greenfield, seconded

by Member Don Potts to approve the \$374,500 2020-2021 DAESA

budget with \$62,710 in capital outlay. Roll call vote:

Landgraf NO Boron YES
Greenfield YES Hunsaker NO
Thelen YES Potts YES

MOTION CARRIED.

Board Member Comments Recording Secretary Sandra June updated the Board on the 2020

DAESA Appreciation dinner reservations.

Adjournment A motion was made by Secretary/Treasurer Roy Thelen, seconded

by Vice-Chair Chris Greenfield to adjourn the meeting at 6:39 p.m.

MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the March 19, 2020, board meeting.