

- Call to Order The January 21, 2021, Board meeting was rescheduled to January 26, 2021, due to connectivity issues with the conference call. The January 26, 2021, teleconference meeting was called to order at 7:06 p.m. by Chair Landgraf.
- Roll Call Roll call revealed Chair Sheryl Landgraf (Clinton, City of DeWitt, Michigan), Vice-Chair Chris Greenfield (Clinton, St. Johns, Michigan), Secretary/Treasurer Don Potts (Clinton, Riley Township, Michigan), Member Brad Boron (Clinton, DeWitt, Michigan), Member Kevin Garvey (Clinton, Riley Township, Michigan), and Member Dave Hunsaker (Clinton, City of DeWitt, Michigan). A quorum was reported. There were four others on the conference call.
- Election of Officers A motion was made by Secretary/Treasurer Potts, seconded by Member Hunsaker to retain DAESA Board member officers in their current position. Roll call: Ayes: Greenfield, Boron, Potts, Hunsaker, Garvey, and Landgraf. Nays: none. MOTION CARRIED.
- Approval of Agenda A motion was made by Member Hunsaker, seconded by Member Garvey, to approve the date amended January 26, 2021, agenda. Roll call: Ayes: Greenfield, Boron, Potts, Hunsaker, Garvey, and Landgraf. Nays: none. MOTION CARRIED.
- Approval of Minutes A motion was made by Secretary/Treasurer Potts, seconded by Member Garvey to approve the December 17, 2020, board meeting minutes as presented. Roll call: Ayes: Greenfield, Boron, Potts, Hunsaker, Garvey, and Landgraf. Nays: none. MOTION CARRIED.
- Treasurer's Report

General Fund	\$282,593.74
Special Donations	\$ 1,710.42

A motion was made by Secretary/Treasurer Potts, seconded by Member Garvey to accept and place on file the Treasurer's Report. Roll call: Ayes: Greenfield, Boron, Potts, Hunsaker, Garvey, and Landgraf. Nays: none. MOTION CARRIED.

Approval of Payment A motion was made by Member Garvey, seconded by Vice-Chair Greenfield to approve the payment of the invoices in the amount of \$26,624.53, Check #'s 8666-8679 (bills), Direct Deposited Payroll (DD3311-DD3333). Roll call: Ayes: Greenfield, Boron, Potts, Hunsaker, Garvey, and Landgraf. Nays: none. MOTION CARRIED. For additional information, see enclosed check register.

Fire Chief's Report

Fire Chief Joe Spagnuolo reported the following:

- a.) Fire Station 1 carpet will be installed beginning February 2, 2021, and is expected to take four days.
- b.) Attended Central Dispatch Administrative Policy Board meeting January 5, 2021. Discussion of the new radio system being up and running in August with December being the official date for the new system only.
- c.) Completed the 2021-2022 budget draft with the Budget Committee.
- d.) Completed the job description for a Department Photographer which was included in the packet. Upon discussion with other Departments, \$14/hour will be the starting rate.
- e.) New tires were needed for Rescue 46. The tires have now been Replaced by Hub Tire with State of Michigan pricing.
- f.) Amendments requested to the current Capital Outlay under Miscellaneous. An ID card maker at \$900 and hose (25' 5" hose and 25' 3" hose) at \$870 are requested with the removal of new high-pressure masks at \$1,200 and gear rack at \$1,200.
- g.) Fire Chief began incident report/quality assurance review with the part time duty responsibilities. Firefighter training tonight will focus on report writing.
- h.) Preparation continues on the Department Annual Report.
- i.) A motion was made by Member Hunsaker, seconded by Secretary/Treasurer Potts to approve the hire of Scott Eaton. Roll call: Ayes: Greenfield, Boron, Potts, Hunsaker, Garvey, and Landgraf. Nays: none. MOTION CARRIED.
- j.) The resignation of Ashley Hatch was received two weeks ago.
- k.) The Department had a missed run on January 19, 2021.

Public Comments

None.

Discussion Items

a.) Christmas present distribution drive through this year resulted in 21 cars. City of DeWitt Mayor provided letters of appreciation to Chief Spagnuolo for presentation to volunteer firefighter G. Ball, firefighter Grewe, firefighter Ingleright, firefighter June, and firefighter Zischke for their assistance.

Committee Updates

a.) Budget: Don Potts, Brad Boron, and Sheryl Landgraf. Budget recommendations will be discussed later in the agenda.
Truck/Equipment & Personnel: Don Potts, Dave Hunsaker, and Chris Greenfield.
Plan to meet in February.

Old Business

None.

New Business

a.) A motion was made by Vice Chair Greenfield, seconded by Member Garvey to approve the Cost Recovery Ordinance without modification as presented. Roll call: Ayes: Greenfield, Boron, Potts, Hunsaker, Garvey, and Landgraf. Nays: none. MOTION CARRIED.

b.) A motion was made by Member Hunsaker, seconded by Member Boron to approve the 2021-2022 draft DAESA budget as presented (2½% increase, \$383,950.). Roll call: Ayes: Greenfield, Boron, Potts, Hunsaker, Garvey, and Landgraf. Nays: none. MOTION CARRIED.

Board Member Comments

Chair Landgraf discussed Fire Chief report content since being part time.

Secretary/Treasurer Potts thanked the Budget Committee members for their work on budget preparation.

Chair Landgraf thanked Recording Secretary June for preparing the Board Member Handbooks.

Adjournment

A motion was made by Secretary/Treasurer Potts, seconded by Vice Chair Greenfield to adjourn the meeting at 7:46 p.m. Roll call: Ayes: Greenfield, Boron, Potts, Hunsaker, Garvey, and Landgraf. Nays: none. MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the February 18, 2021, board meeting.