DeWitt Area Emergency Services Authority Minutes of Regular Meeting Held January 16, 2020 DeWitt Fire Hall – 911 W. Main Street, DeWitt Page 1

Call to Order

The meeting was called to order at 7:00 p.m. by Chair Roy Thelen with all in attendance reciting the pledge of allegiance.

Roll Call

Roll call revealed Chair Roy Thelen, Vice-Chair Chris Greenfield, Secretary/Treasurer Sheryl Landgraf, Member Brad Boron, Member Dave Hunsaker, and Member Don Potts. A quorum was reported. There were four others present.

Election of Officers

A motion was made by Member Dave Hunsaker, seconded by Member Chris Greenfield to appoint Sheryl Landgraf as Chair. MOTION CARRIED.

A motion was made by Member Don Potts, seconded by Member Dave Hunsaker to appoint Chris Greenfield as Vice-Chair. MOTION CARRIED.

A motion was made by Member Sheryl Landgraf, seconded by Member Don Potts to appoint Roy Thelen as Secretary/Treasurer. MOTION CARRIED.

Approval of Agenda

With the rotation of 7. Treasurer's Report and 8. Approval of Invoices after 9. Fire Chief's Report, a motion was made by Secretary/Treasurer Roy Thelen, seconded by Vice-Chair Chris Greenfield to approve the January 16, 2020, agenda as amended. MOTION CARRIED.

Approval of Minutes

A motion was made by Member Dave Hunsaker, seconded by Member Don Potts to approve the December 19, 2019, board meeting minutes as presented. MOTION CARRIED.

Fire Chief's Report

Fire Chief Joe Spagnuolo was present and reported the following: a.) Light/Air 47 required service for an air leak. West Shore Fire completed the repair. Tanker 44 needed service as the charging wires were not charging the batteries completely.

- b.) Officer meeting was held Tuesday night with discussion of goals for the divisions.
- c.) Attended the Budget Committee meeting.
- d.) A motion was made by Member Dave Hunsaker, seconded by Member Don Potts to purchase two K2 Thermal Image cameras at \$2,800. MOTION CARRIED.
- e.) A motion was made by Member Dave Hunsaker, seconded by Member Don Potts to replace the water pump at \$2,000 on the 1996 brush truck. MOTION CARRIED. (City of DeWitt Secretary/Treasurer Lisa Grysen arrives 6:23 p.m.)

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Treasurer's Report General Fund \$287,233.17

Special Donations \$ 110.42

A motion was made by Member Don Potts, seconded by Member Dave Hunsaker to accept and place on file the Treasurer's Report.

MOTION CARRIED.

Approval of Payment A motion was made by Secretary/Treasurer Roy Thelen, seconded

by Member Don Potts to approve the payment of the invoices in the amount of \$61,748.99, Check #'s 8478-8495 (bills), Direct Deposited Payroll (DD3007-DD3031). MOTION CARRIED. For

additional information, see enclosed check register.

Public Comments None.

Discussion Items a.) Four sample budgets were distributed for review: 1) a 2 percent

increase with capital outlay \$62,710, 2) full time Chief with capital outlay \$12,000, 3) ½ time Chief with capital outlay \$47,000, and 4) ¾ time Chief with capital outlay \$30,000. **Board members** were asked to review the plans for budget discussion at the

February 20, 2020, board meeting.

b.) DAESA Appreciation Dinner has been scheduled for

Saturday, March 21, 2020, with RSVP due March 1, 2020.

Old Business None.

New Business a.) A motion was made by Member Don Potts, seconded by

Member Dave Hunsaker to table the Cost Recovery Ordinance until the March 19, 2020, board meeting. MOTION CARRIED. Fire Chief Joe Spagnuolo to ask other agencies

regarding their cost recovery fee amounts.

Board Member Comments Secretary/Treasurer Roy Thelen requested Fire Chief Joe Spagnuolo help the Board distinguish between Priorities 1, 2,

3, and 4 calls at the February 20, 2020, board meeting.

Member Brad Boron asked Fire Chief Joe Spagnuolo which of the

four sample budgets he found ideal.

Vice-Chair Chris Greenfield commented on the budget sample salary cost savings with 2, 3, or 4 not beginning until possibly

September 2020.

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Adjournment A motion was made by Member Dave Hunsaker, seconded by

Vice-Chair Chris Greenfield to adjourn the meeting at 7:09 p.m.

MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the February 20, 2020, board meeting.