

DeWitt Area Emergency Services Authority
Minutes of Regular Meeting Held May 26, 2022
Fire Station #1 – 911 W. Main Street, DeWitt
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- Call to Order The meeting was called to order at 7:00 p.m. by Secretary/Treasurer Potts with all in attendance reciting the pledge of allegiance.
- Roll Call Roll call revealed Chair Sheryl Landgraf, Secretary/Treasurer Don Potts, Member Brad Boron, Member Kevin Garvey, and Member Dave Hunsaker. A quorum was reported. There were six others present.
- Approval of Agenda A motion was made by Member Hunsaker, seconded by Member Boron to approve the May 26, 2022 agenda. MOTION CARRIED.
- Approval of Minutes A motion was made by Member Hunsaker, seconded by Member Garvey to approve the April 21, 2022, board meeting minutes as presented. MOTION CARRIED.
- Treasurer’s Report General Fund \$215,467.58
Special Donations \$ 4,310.42
- A motion was made by Member Boron, seconded by Member Garvey to accept and place on file the Treasurer’s Report. MOTION CARRIED.
- Approval of Payment A motion was made by Member Garvey, seconded by Member Hunsaker to approve the payment of the invoices in the amount of \$21,232.53 Check #'s 8914-8924 & Electronic (bills), Direct Deposited Payroll (DD3685-DD3706) & STUB145. MOTION CARRIED. For additional information, see enclosed check register.
- The meeting was paused by Member Hunsaker to introduce the board members to the public attendees.
- Fire Chief’s Report Chief Spagnuolo was absent, no Fire Chief’s Report.
a.) Officers Meeting were included in the packet.
b.) Volunteer Hours were included in the packet.
- Public Comments Olive Township representatives spoke with Fire Chief Spagnuolo and got their concerns squared away.

- Discussion Items a.) Chair Landgraf has an estimate on prices for a golf outing at Prairie Creek. Prairie Creek will not provide food, but they'll rent out the facility for free. The Board has to purchase tablecloths and food. One entrée, salad, and rolls from Rellis costs about \$550 for 70 people, the golf costs about \$500 including hot dogs and chips with the total price for the dinner and golf approximately \$1,200. The tentative date is September 11th at 2 pm for golf and 5 pm for dinner. **Chair Landgraf to confirm with Rellis.**
- Committee Updates a.) Budget: Don Potts, Brad Boron, and Sheryl Landgraf.
Nothing new to report.
- b.) Truck/Equipment & Personnel: Don Potts, Dave Hunsaker, and Chris Greenfield.
Recording Secretary is resigning, Personnel Committee to meet to discuss posting job on website.
- Old Business None.
- New Business None.
- Board Member Comments Member Hunsaker reminded members about the Memorial Day Parade on Memorial Day, Monday May 30th at 10 am.
- Secretary/Treasurer Potts reminded members if a board meeting is cancelled, it will move to the following Thursday.
- Adjournment A motion was made by Secretary/Treasurer Potts, seconded by Member Garvey to adjourn the meeting at 7:25 p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Hillary Naert, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the June 16, 2022 meeting.