

PUBLIC HEARING –

- Call to Order The Public Hearing for the 2022 – 2023 DAESA Budget was called to order at 7:00 p.m. by Chair Landgraf.
- Roll Call Roll call revealed Chair Sheryl Landgraf, Vice-Chair Chris Greenfield, Secretary/Treasurer Don Potts, Member Brad Boron, Member Kevin Garvey, and Member Dave Hunsaker. There were three others present.
- Public Comments None.
- Adjournment A motion was made by Member Hunsaker, seconded by Member Garvey to close the public hearing at 7:01 p.m. MOTION CARRIED.

BOARD MEETING -

- Call to Order The meeting was called to order at 7:01 p.m. by Chair Landgraf with all in attendance reciting the pledge of allegiance.
- Roll Call Roll call revealed Chair Sheryl Landgraf, Vice-Chair Chris Greenfield, Secretary/Treasurer Don Potts, Member Brad Boron, Member Kevin Garvey, and Member Dave Hunsaker. A quorum was reported. There were three others present.
- Approval of Agenda A motion was made by Secretary/Treasurer Potts, seconded by Member Hunsaker to approve the April 21, 2022 agenda. MOTION CARRIED.
- Approval of Minutes A motion was made by Member Garvey, seconded by Vice-Chair Greenfield to approve the March 17, 2022, board meeting minutes as presented. MOTION CARRIED.
- Treasurer’s Report General Fund \$133,608.51
Special Donations \$ 4,310.42
- City of DeWitt Clerk/Treasurer Lisa Grysen advised DAESA received \$4,400 in catastrophic insurance, \$400 per vehicle.
- A motion was made by Member Hunsaker, seconded by Secretary/Treasurer Potts to accept and place on file the Treasurer’s Report. MOTION CARRIED.
- Approval of Payment A motion was made by Member Garvey, seconded by Vice-Chair Greenfield to approve the payment of the invoices in the amount of

\$15,581.61 Check #'s 8902-8913 & Electronic (bills), Direct Deposited Payroll (DD3662-DD3684) & STUB144. MOTION CARRIED. For additional information, see enclosed check register.

Fire Chief's Report

Chief Spagnuolo reported the following:

- a.) Radios have all been transitioned county wide. Problems have been identified and mobile radios will be reprogrammed.
- b.) During the March 17th incident, shots were fired at a residence. The Department was originally dispatched for a medical call and then remained on standby for a few hours.
- c.) Meetings Fire Chief attended included the Clinton County Chief's Association, Central Dispatch Administrative Policy Board, and presented the budget at the City of DeWitt, Olive Township, and Riley Township.
- d.) Firefighter DeSander resigned as she has moved out of state.
- e.) Two weeks ago Kodiak (vendor for the new fire truck) received a tentative ship date of September. It'll be a two month turnaround once they get the truck. The Department should have the new truck at the end of year/beginning of next year.
- f.) During the Officers Meeting, they began updating the policy manual and presented it during trainings. Fire Chief will work with the recording secretary on getting member access on our website. There will be policies on the employee website as well as a training schedule. The Department is trying to schedule training classes such as agricultural rescue and a Captain from Ovid trains on electric vehicles so Captain Powell will reach out to him.

Due to AVIs (Active Violence Incidents) Fire Chief would like to purchase ballistic helmets and vests to go into the scene. Four sets including four ballistic helmets and four ballistic vests cost around \$4,000. Making up a rescue team are two law enforcement officers and two medical personnel who go to the victim so our firefighters need equipment.

Chair Landgraf thinks the AVI equipment should be purchased soon and not wait on it. **Fire Chief to get more quotes on the equipment.**

A motion was made by Member Hunsaker, seconded by Secretary/Treasurer Potts to authorize Fire Chief to spend up to

\$5,000 to purchase ballistic vests, helmets, and rescue kits.
MOTION CARRIED.

There were unexpected expenditures with the new radio system, 10% of the budget has been spent. Capital Outlay will go over which the board is aware of.

Fire Chief is working with a company to get ID cards. The cost is \$8 per card and a shield is put over it so it lasts and can't be altered.

Michigan graphics gave the Department 100 decals for personal vehicles for free.

g.) Volunteer Hours were included in the packet.

Public Comments

None.

Discussion Items

a.) Chair Landgraf has an estimate on prices for a golf outing at Prairie Creek. The plan is to golf one day and have dinner on another day. Prairie Creek doesn't want to provide food, but they'll rent out the facility for free. The Board has to purchase tablecloths and food. One entrée, salad, and rolls from Rellis costs about \$550 for 70 people. The golf costs about \$500 including hot dogs and chips. The total price for the dinner and golf is approximately \$1,200 to \$1,300. The tentative dates are June 5th at 5 pm for dinner and September 11th at 2 pm for golf. **Chair Landgraf to get confirmation of dates.**

Committee Updates

a.) Budget: Don Potts, Brad Boron, and Sheryl Landgraf.
Nothing new to report.

b.) Truck/Equipment & Personnel: Don Potts, Dave Hunsaker, and Chris Greenfield.
Nothing new to report.

Old Business

None.

New Business

Approval of the 2022-2023 DAESA budget. A motion was made by Member Hunsaker, seconded by Member Boron to approve the budget. MOTION CARRIED.

Board Member Comments

None.

Adjournment A motion was made by Vice-Chair Greenfield, seconded by
Secretary/Treasurer Potts to adjourn the meeting at 7:47 p.m.
MOTION CARRIED.

Respectfully recorded and submitted by,

Hillary Naert, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the May 19, 2022 meeting.