

- Call to Order The meeting was called to order at 7 p.m. by Chair Landgraf with all in attendance reciting the pledge of allegiance.
- Roll Call Roll call revealed Chair Sheryl Landgraf, Vice-Chair Chris Greenfield, Secretary/Treasurer Don Potts, Member Brad Boron, Member Kevin Garvey, and Member Dave Hunsaker. A quorum was reported. There were five others present.
- Approval of Agenda A motion was made by Member Hunsaker, seconded by Secretary/Treasurer Potts to approve the December 16, 2021 amended agenda with Christmas Eve Distribution added under Discussion Item B. MOTION CARRIED.
- Approval of Minutes A motion was made by Secretary/Treasurer Potts, seconded by Member Hunsaker to approve the November 18, 2021, board meeting minutes as presented. MOTION CARRIED.
- Treasurer's Report
- |                   |              |
|-------------------|--------------|
| General Fund      | \$133,928.29 |
| Special Donations | \$ 4,210.42  |
- A motion was made by Member Garvey, seconded by Member Boron to accept and place on file the Treasurer's Report. MOTION CARRIED.
- Approval of Payment A motion was made by Member Garvey, seconded by Vice-Chair Greenfield to approve the payment of the invoices in the amount of \$36,496.58 Check #'s 8837-8848 & Electronic (bills), Direct Deposited Payroll (DD3569-DD3590) & STUB140. MOTION CARRIED. For additional information, see enclosed check register.
- Fire Chief's Report Due to the absence of Fire Chief Joe Spagnuolo, there was no Fire Chief's Report.
- a.) Volunteer hour log was included in the packet.
- Public Comments None.
- Discussion Items
- a.) Monthly Run Packets will now be emailed to representative(s) of each municipality.
- b.) For the Christmas Eve Distribution event there are 2 Santas and 2 drivers lined up with 60 stops so far.

- Committee Updates            a.) Budget: Don Potts, Brad Boron, and Sheryl Landgraf.  
Nothing new to report. Next meeting will be held at a later date to discuss next year's budget.
- b.) Truck/Equipment & Personnel: Don Potts, Dave Hunsaker, and Chris Greenfield. Next meeting will be held in January.
- i.        Fire Chief evaluation is pending completion.
- Old Business                    None.
- New Business                  None.
- Board Member Comments    Member Hunsaker would like to thank all of the firefighters for the volunteer time they put in each year. Member Garvey would like to find a way to show thanks and recognize the workers who put on the Christmas Distribution event as well as for the firefighters for all they do in the community. Member Hunsaker will try to get a press release out for the Christmas Distribution event.
- Chair Landgraf advised the Appreciation Golf Outing and dinner will be held on separate weekends so the events are not so rushed and can be more enjoyable.
- Adjournment                    A motion was made by Secretary/Treasurer Potts, seconded by Member Hunsaker to adjourn the meeting at 7:25 p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Hillary Naert, Recording Secretary  
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the January 20, 2022 meeting.