DeWitt Area Emergency Services Authority Minutes of Regular Meeting Held August 19, 2021 Olive Township Hall – 1400 W Pratt Rd, DeWitt Page 1

Call to Order

The meeting was called to order at 7 p.m. by Chair Landgraf with all in attendance reciting the pledge of allegiance.

Roll Call

Roll call revealed Chair Sheryl Landgraf, Vice-Chair Chris Greenfield, Secretary/Treasurer Don Potts, Member Brad Boron, Member Kevin Garvey, and Member Dave Hunsaker. A quorum was reported. There were five others present.

Approval of Agenda

A motion was made by Member Hunsaker, seconded by Secretary/Treasurer Potts to approve the August 19, 2021 amended agenda with item Mercantile Bank added under New Business. MOTION CARRIED.

Approval of Minutes

A motion was made by Secretary/Treasurer Potts, seconded by Vice-Chair Greenfield to approve the July 15, 2021, board meeting minutes as presented. MOTION CARRIED.

Treasurer's Report

General Fund \$403,077.50 Special Donations \$4,210.42

A motion was made by Secretary/Treasurer Potts, seconded by Member Hunsaker to accept and place on file the Treasurer's Report. MOTION CARRIED.

Approval of Payment

A motion was made by Member Garvey, seconded by Member Boron to approve the payment of the invoices in the amount of \$285,938.69, Check #'s 8774-8788 & Electronic (bills), Direct Deposited Payroll (DD3476-DD3500) & STUB136. MOTION CARRIED. For additional information, see enclosed check register.

Fire Chief's Report

Fire Chief Joe Spagnuolo reported the following:

- a.) Attended AVI Warm Zone Instructor Class held at Delta Twp. Fire Dept. to learn the change in how medics respond to Active Violence Incidents.
- b.) Attended Clinton County Fire Chiefs' meeting held at Fowler Fire Dept.
- c.) At the end of July, the Department run total was 47 calls higher than last year at that time.
- d.) The snow plow has been installed on Truck 49 and is stored at Fire Station 3 when not in use. Firefighters will be trained on the operation of the plow.
- e.) City of Dewitt Public Works did a great job replacing mulch and repairing the drainage for downspouts.
- f.) Volunteer hour log was not included in the packet as there were no hours this month.

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Fire Chief talked to Dewitt High School and Middle School students about public safety.

National Night Out will take the place of the Fire Open House this year.

Public Comments

Olive Township Supervisor Eric Voisinet appreciated the meeting being held at Olive Township Hall and putting names to faces of board members.

Olive Township Board Member Mark Simon appreciates the thorough fire run reports received each month.

Discussion Items

None.

Committee Updates

a.) Budget: Don Potts, Brad Boron, and Sheryl Landgraf.

Nothing new to report. Next meeting will be held sometime in

November.

<u>Truck/Equipment & Personnel</u>: Don Potts, Dave Hunsaker, and Chris Greenfield. Next meeting will be held sometime after mid-September.

i. Fire Chief evaluation is pending completion.

Old Business

None.

New Business

a.) Roy Thelen is still on the Mercantile Bank CD and needs to be removed from the account. A motion was made by Member Hunsaker, seconded by Vice-Chair Greenfield to add Secretary/Treasurer Potts as a second signer, along with Chair Landgraf who is already on the account. MOTION CARRIED. Chair Landgraf is to take a copy of tonight's meeting minutes to Mercantile Bank to remove Roy Thelen from the account and add Secretary/Treasurer Potts as a second signer.

Board Member Comments

- a.) Appreciation Golf Outing at Prairie Creek Golf Course Make Up Date has been scheduled for September 26, 2021 at 3 pm.
- b.) DAESA received a letter from an insurance agency requesting reimbursement of a rental car from a driver involved in a traffic crash with one of our fire trucks. The Board has decided to take no action regarding the letter sent.

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The DAESA Board Meeting on September 16, 2021, will be held

at the Riley Township Hall at 7 p.m.

Adjournment A motion was made by Secretary/Treasurer Potts, seconded by

Member Garvey to adjourn the meeting at 7:32 p.m. MOTION

CARRIED.

Respectfully recorded and submitted by,

Hillary Naert, Recording Secretary DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the September 16, 2021, board meeting.