

DeWitt Area Emergency Services Authority
Minutes of Regular Meeting Held December 15, 2022
Fire Station #1 911 W. Main St. DeWitt, MI 48820

- Call To Order The meeting was called to order at 7:00 pm by Chair Landgraf with all in attendance reciting the pledge of allegiance.
- Roll Call Roll call revealed Chair Sheryl Landgraf, Vice Chair Brad Boron, Secretary/Treasurer Don Potts, Member Kevin Garvey, Member Hunsaker, and Member Ryan Cressman. A quorum was reported. There were six others present. Three additional department personnel joined the meeting at 7:22pm.
- Approval of Agenda A motion to accept the December 15, 2022 agenda was made by Member Cressman, seconded by Member Hunsaker. MOTION CARRIED.
- Approval of minutes Secretary/Treasurer Potts mentioned that the November 17, 2022 minutes should have stated he suggested a MINIMUM 4% increase. A motion was made by Member Hunsaker, seconded by Vice Chair Boron to approve the November 17, 2022 board meeting minutes. MOTION CARRIED.
- Treasurer's Report General Fund \$268,230.99
Special Donations \$4,825.42

A motion was made by Secretary/Treasurer Potts, seconded by Member Hunsaker to accept and place on file the Treasurer's Report. MOTION CARRIED
- Approval of Payment A motion was made by Secretary/Treasurer Potts, seconded by Member Garvey to approve the payment of invoices in the amount of \$69,589.40 for Check #'s 9023-9037 & Electronic bills, Direct Deposited Payroll (DD3862-DD3887) & STUB152. MOTION CARRIED. For additional information, see enclosed check register.
- Fire Chief's Report Fire Chief Joe Spagnuolo reported the following:
- The new truck has been delivered. It still needs to be lettered, and have a radio installed, along with an antenna. Staff will need to be trained on pumping and operation.
 - The department had 5 trucks in the Christmas parade.
 - Firefighter Scott Eaton has successfully completed his probation.
 - Volunteer hours are attached. Volunteer hours after the first of the year will be in a new format, and have a running total.
 - As of the end of November, the run total was 4 less than the end of November 2021.

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- 600 feet of 5" hose was removed from Engine 42. Maple Rapids fire department is interested in purchasing some of the hose, and Chief suggested a \$1,500.00 starting price for 500 feet of hose. Secretary/Treasurer Potts recommended \$2,500.00. Member Cressman made a motion for allow Chief to proceed with the sale at his discretion, seconded by Member Hunsaker. MOTION CARRIED.
- Recent hiring created a need for 5 sets of gear for department members, and 4 sets are currently in the budget. Member Hunsaker made a motion to approve the purchase of the extra set of gear seconded by Member Cressman. MOTION CARRIED.
- Staff wages were discussed. It was the consensus of the board that the budget should be increased 5.5% minimum, and the focus of the increase should be toward staff compensation. A motion was made by Member Cressman, seconded by Member Hunsaker to increase the budget 5.5% and focus the increase on staff compensation.
- Chief Spagnuolo shared the Association will be contributing up to \$4,000.00 towards the purchase of the life saving Lucas device. Assistant Chief Braska presented the features and benefits specific to the Lucas device, along with warranty and training options. Assistant Chief Braska, Lt. Hanbarger and Capt. Powell all spoke in favor of the Lucas device, which provides higher survival rates, and a more favorable outcome for patients vs. the use of manual CPR. Member Boron spoke in appreciation to the Department for staying on top of technology, Chair Landgraf agreed and spoke highly of the dedication of the department members.

Public Comments

None

Discussion Items

- a) Scott Irrer and Ron Zischke have volunteered to drive trucks for Santa deliveries.
- b) Chair Langraf reminded everyone that board officer elections will be in January.
- c) Board Officers and Members Term Expiration dates were verified.

Committee Updates

Budget: Don Potts, Brad Boron, and Sheryl Landgraf. None

Truck Equipment and Personnel: Don Potts, Dave Hunsaker, and Ryan Cressman.
None

Old Business

- a) CD- \$100,000.00 was invested in Consumer's Credit Union.
- b) The Westphalia Agreement has been sent to Westphalia township.

New Business

None

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Board Member Comments

Board members emphasized the need to focus on increasing wages to compensate the remarkable DAESA team.

Everyone have a safe holiday season .

Adjournment A motion was made by Secretary/Treasurer Potts, seconded by Vice Chair Boron to adjourn the meeting at 7:44pm. MOTION CARRIED

Respectfully recorded and submitted by,

Lisa Braska, Recording Secretary

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Enclosed – Check Register

Note: These minutes are subject to approval at the January 19, 2023 meeting.