

DeWitt Area Emergency Services Authority
Minutes of Regular Meeting Held December 17, 2020
Teleconference Meeting
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Call to Order The teleconference meeting was called to order at 6:00 p.m. by Chair Landgraf.

Roll Call Roll call revealed Chair Sheryl Landgraf (Clinton, City of DeWitt, Michigan), Vice-Chair Chris Greenfield (Clinton, St. Johns, Michigan), Secretary/Treasurer Don Potts (Clinton, Riley Township, Michigan), Member Brad Boron (Clinton, DeWitt, Michigan), Member Kevin Garvey (Clinton, Riley Township, Michigan), and Member Dave Hunsaker (Clinton, City of DeWitt, Michigan). A quorum was reported. There were four others on the conference call.

Approval of Agenda A motion was made by Member Hunsaker, seconded by Secretary/Treasurer Potts, to approve the December 17, 2020, agenda as presented. Roll call: Ayes: Boron, Hunsaker, Potts, Greenfield, Garvey, Landgraf. Nays: none. MOTION CARRIED.

Approval of Minutes A motion was made by Secretary/Treasurer Potts, seconded by Member Hunsaker to approve the November 19, 2020, board meeting minutes as presented. Roll call: Ayes: Boron, Hunsaker, Potts, Greenfield, Garvey, Landgraf. Nays: none. MOTION CARRIED.

Treasurer's Report General Fund \$325,971.91
Special Donations \$ 1,710.42

A motion was made by Secretary/Treasurer Potts, seconded by Member Garvey to accept and place on file the Treasurer's Report. Roll call: Ayes: Boron, Hunsaker, Potts, Greenfield, Garvey, Landgraf. Nays: none. MOTION CARRIED.

Approval of Payment A motion was made by Member Boron, seconded by Member Garvey to approve the payment of the invoices in the amount of \$43,335.58, Check #'s 8652-8664 (bills), Direct Deposited Payroll (DD3293-DD3294). Roll call: Ayes: Boron, Hunsaker, Potts, Greenfield, Garvey, Landgraf. Nays: none. MOTION CARRIED. For additional information, see enclosed check register.

Fire Chief's Report Fire Chief Joe Spagnuolo reported the following:
a.) A motion was made by Member Hunsaker, seconded by Member Boron to approve the Radio System User Agreement Equipment Lease as presented authorizing signature by Fire Chief and Chair Landgraf with the 10% cost share (\$12,174.) for 30 portable, 1 mobile, chargers, and shoulder microphones, 5-year maintenance through Clinton County. Roll call: Ayes: Boron,

Hunsaker, Potts, Greenfield, Garvey, Landgraf. Nays: none.
MOTION CARRIED.

b.) Working on maintaining our PPE supplies through various vendors. We currently have a good supply and report monthly to the State.

c.) Fire Chief budget amounts presented to the Budget Committee at yesterday's meeting.

d.) Attended the Fire Chiefs Association Meeting. Asked Chiefs what NFIRS software system they use. Reviewing possibilities with Recording Secretary June.

Public Comments

Recording Secretary June shared contact Steve Fair, Wells Fargo Deferred Compensation Representative for DAESA, 517.351.6084, if firefighters would like to participate.

Discussion Items

a.) Christmas present distribution this year will be a drive through event at Station 1 on Christmas Eve, December 24, 2020, from 3-5 p.m. Residents can drive through the station bay for this fun festive event, get a candy cane, and say hello to Santa.

Committee Updates

a.) Budget: Don Potts, Brad Boron, and Sheryl Landgraf. Budget recommendations at the January DAESA board meeting.
Truck/Equipment & Personnel: Don Potts, Dave Hunsaker, and Chris Greenfield.
Plan to meet after the second week in January.

Old Business

None.

New Business

a.) A motion was made by Member Hunsaker, seconded by Member Garvey to authorize Fire Chief to purchase new carpet for all current carpeted areas not to exceed \$7,000. Roll call: Ayes: Boron, Hunsaker, Potts, Greenfield, Garvey, Landgraf. Nays: none. MOTION CARRIED. (Furniture will be moved in house by staff).

Board Member Comments

Member Garvey has new email kgb.garvey@gmail.com.

Secretary/Treasurer Potts questioned if he had to sign checks. Chair Landgraf and Vice Chair Greenfield will sign this month.

Member Hunsaker thanked Lisa Grysen for her participation in planning the Santa visit for the community.

Member Hunsaker thanked Joe Spagnuolo for his service to the City of DeWitt Police Department.

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Adjournment

A motion was made by Member Garvey, seconded by Vice Chair Greenfield to adjourn the meeting at 6:49 p.m. Roll call: Ayes: Boron, Hunsaker, Potts, Greenfield, Garvey, Landgraf. Nays: none. MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the January 21, 2021, board meeting.