

- Call to Order The meeting was called to order at 6:00 p.m. by Chair Sheryl Landgraf with all in attendance reciting the pledge of allegiance. To provide better social distancing, the meeting was held in the park pavilion.
- Roll Call Roll call revealed Chair Sheryl Landgraf, Vice-Chair Chris Greenfield, Secretary/Treasurer Don Potts, Member Kevin Garvey, and Member Dave Hunsaker. A quorum was reported. There were three others present. Member Brad Boron was excused due to personal reasons.
- Approval of Agenda A motion was made by Member Dave Hunsaker, seconded by Secretary/Treasurer Don Potts to approve the September 17, 2020, agenda as presented. MOTION CARRIED.
- Approval of Minutes A motion was made by Member Dave Hunsaker, seconded by Secretary/Treasurer Don Potts to approve the August 20, 2020, board meeting minutes as presented. MOTION CARRIED. Vice-Chair Chris Greenfield abstained due to absence.
- Treasurer's Report

General Fund	\$307,339.10
Special Donations	\$ 1,710.42

A motion was made by Secretary/Treasurer Don Potts, seconded by Member Dave Hunsaker to accept and place on file the Treasurer's Report. MOTION CARRIED.
- Approval of Payment A motion was made by Member Dave Hunsaker, seconded by Member Kevin Garvey to approve the payment of the invoices in the amount of \$14,768.34, Check #'s 8612-8623 (bills), Direct Deposited Payroll. MOTION CARRIED. For additional information, see enclosed check register.
- Fire Chief's Report Fire Chief Joe Spagnuolo was present and reported the following:
a.) Engine 41 taken to Circle K for pump issues. Tires were replaced along with annual services tests completed.
b.) The Department had two missed runs: one in August and one in September (Labor Day weekend).
c.) Department photographer position with Chief working on a job description.
d.) Receiving numerous calls regarding fire bills from Township residents. Recommendation for municipality to include **this is not a bill from the Fire Department, but the Township** to hopefully alleviate some of the calls.

e.) Chief will be on vacation from October 15-23, 2020. Assistant Chief John Braska will be available.

Paint of the two offices at Station 1 will be done by firefighters and a quote for carpet for all three offices at Station 1 will be obtained.

Fire Chief would like to purchase a SuperVac 18” PPV battery powered fan. The fan normally runs \$6,500, but Circle K has a demo they are willing to sell for \$4,500. With allocated equipment funds not yet spent, Chief will purchase the fan.

Public Comments

None.

Discussion Items

a.) 2020 Department Appreciation 9-hole golf outing was well attended and enjoyed by all.

Committee Updates

a.) Budget: Don Potts, Brad Boron, and Sheryl Landgraf.
Plans to meet in November.

Truck/Equipment & Personnel: Don Potts, Dave Hunsaker, and Chris Greenfield.

Plans to meet yet this month or early October after 6 p.m.

The Westphalia Agreement will be prepared for their December meeting approval without revision.

Old Business

Administrative Policies were distributed (two drafts) and will be discussed at the October 15, 2020, DAESA Board meeting.

New Business

None.

Board Member Comments

None.

Adjournment

A motion was made by Vice-Chair Chris Greenfield, seconded by Member Kevin Garvey to adjourn the meeting at 6:46 p.m.
MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the October 15, 2020, board meeting.