

- Call to Order The meeting was called to order at 7 p.m. by Chair Landgraf with all in attendance reciting the pledge of allegiance.
- Roll Call Roll call revealed Chair Sheryl Landgraf, Vice-Chair Chris Greenfield, Secretary/Treasurer Don Potts, Member Brad Boron, Member Kevin Garvey, and Member Dave Hunsaker. A quorum was reported. There were four others present.
- Approval of Agenda With the addition of 10. Discussion Items b. Budget Formula, a motion was made by Member Hunsaker, seconded by Secretary/Treasurer Potts, to approve the April 15, 2021, agenda as amended. MOTION CARRIED.
- Approval of Minutes A motion was made by Secretary/Treasurer Potts, seconded by Vice-Chair Greenfield to approve the March 18, 2021, board meeting minutes as presented. MOTION CARRIED.
- Treasurer's Report
- | | |
|-------------------|--------------|
| General Fund | \$363,997.97 |
| Special Donations | \$ 4,210.42 |
- A motion was made by Secretary/Treasurer Potts, seconded by Member Garvey to accept and place on file the Treasurer's Report. MOTION CARRIED.
- Approval of Payment A motion was made by Member Boron, seconded by Member Hunsaker to approve the payment of the invoices in the amount of \$12,928.26, Check #'s 8712-8721 (bills), Direct Deposited Payroll (DD3382-DD3401). MOTION CARRIED. For additional information, see enclosed check register.
- Fire Chief's Report Fire Chief Joe Spagnuolo was not present. Assistant Fire Chief John Braska reported the following:
- a.) Fire Station 2 water heater quit working. Williams Heating & Cooling replaced the heating element.
 - b.) Officer's meeting was held on March 25, 2021, with review of equipment quotes, turn out gear options, review auto blood pressure cuffs, discussion of two possible training burns, and review of firefighter applications.
 - c.) Inspection and site visit has been completed for a training burn in Olive Township. The Department hopes to conduct the training burn in May.
 - d.) The Truck Committee met and discussed three proposals for truck replacement, the idea of purchasing a snow plow, and tire replacement.
 - e.) Fire Chief will be on vacation from April 9 through April 20.

Public Comments	None.
Discussion Items	<p>a.) Annual Scott Air Pack testing will be discussed at the May 20, 2021, DAESA Board meeting.</p> <p>b.) Budget formula of household and population numbers will be calculated by using the decennial census as referred to on Page 6 of our Joint Services Agreement.</p>
Committee Updates	<p>a.) <u>Budget</u>: Don Potts, Brad Boron, and Sheryl Landgraf. Nothing new to report.</p> <p><u>Truck/Equipment & Personnel</u>: Don Potts, Dave Hunsaker, and Chris Greenfield. Three proposals for truck replacement were discussed. An updated truck replacement schedule was included in the packet.</p> <p>Purchase of a snow plow was discussed. Board members recommend the purchase of a Boss or Western brand blade since for durability.</p> <p>Purchase of a small mini pumper, visit to Spartan Motor to see the manufacture of a chassis, and getting a demo vehicle for board members to see.</p> <p>Tire replacement was also discussed.</p>
Old Business	None.
New Business	None.
Board Member Comments	<p>Appreciation dinner has been tentatively scheduled for June 27, 2021, at Prairie Creek with a golf scramble and sit down dinner following (if COVID allowed) in the Clubhouse.</p> <p>Chair Landgraf was interviewed via zoom for a Michigan Township Association (MTA) annual meeting presentation on helping townships understand options for first responders. MTA had reached out to DAESA as a well-run Authority. After completion, a draft will be provided for review.</p> <p>Chair Landgraf inquired for Board interest in nice Department shirts such as polos.</p> <p>Chair Landgraf inquired about creating a Department calendar including pictures of training burns and educational ideas to sell as a fundraiser.</p>

DeWitt Area Emergency Services Authority
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Fire Station #1 – 911 W. Main Street, DeWitt
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Secretary/Treasurer Potts requested inclusion of volunteer hours in the monthly Board member's packets.

Adjournment

A motion was made by Member Hunsaker, seconded by Vice-Chair Greenfield to adjourn the meeting at 8:00 p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the May 20, 2021, board meeting.