

- Call to Order Chair Tony Stoker called the meeting to order at 7:00 p.m. with all in attendance reciting the pledge of allegiance.
- Roll Call Roll call revealed Chair Tony Stoker, Vice-Chair Don Potts, Secretary/Treasurer Gail Watkins, Member Bob Jesse, Member Sheryl Landgraf, and Member Roy Thelen. A quorum was reported. Also in attendance were Fire Chief Joe Spagnuolo, Asst. Chief John Braska, Captain Gary Ball, Firefighter Dave Barnett, City of DeWitt Treasurer/Clerk Lisa Grysen, and Recording Secretary Sandra June.
- Election of Officers A motion was made by Member Bob Jesse to retain all officers. An amended motion was made by Vice-Chair Don Potts, seconded by Member Bob Jesse to reappoint Chair Tony Stoker and Secretary/Treasurer Gail Watkins and appoint Roy Thelen as Vice-Chair. MOTION CARRIED.
- Approval of Agenda With the relocation of 11. Discussion Items e.) 2016-2017 DAESA Budget, a motion was made by Member Sheryl Landgraf, seconded by Member Don Potts to approve the January 21, 2016, agenda as amended. MOTION CARRIED.
- Approval of Minutes A motion was made by Member Sheryl Landgraf, seconded by Vice-Chair Roy Thelen to approve the minutes of the December 17, 2015, DAESA Board meeting as presented. MOTION CARRIED.
- Treasurer's Report
- |                   |              |
|-------------------|--------------|
| General Fund      | \$122,044.68 |
| Special Donations | \$ 740.00    |
- A motion was made by Vice-Chair Roy Thelen, seconded by Member Don Potts to accept and place on file the Treasurer's Report. MOTION CARRIED.
- Approval of Payment A motion was made by Member Bob Jesse, seconded by Member Sheryl Landgraf to approve the payment of invoices in the amount of \$57,287.35, Check #'s 7708-7726 (bills), Direct Deposited Payroll (DD1911-DD1934). MOTION CARRIED. For additional information, see enclosed check register.
- Fire Chief's Report Fire Chief Joseph Spagnuolo was present and presented the following:  
a.) The 2016 Ford F-250 was picked up Tuesday, January 19, 2016. Equipment quote for the truck was \$6,407.50.

- b.) Officer's meeting was held on Tuesday, January 12, 2016. Discussions included firefighter awards, equipment placement, and Administrative Policies.
- c.) SCBA bottle quote, \$6,300 for 8 bottles, of low pressure to replace out of date bottles.
- d.) The 2015 Annual Report includes proposed changes to personnel, apparatus, open house at Station 3, and a Department value/loss statement.
- e.) The Administrative Policy job descriptions have been revised. Six signs for recruitment have been made and will be placed in the Townships.
- f.) A medical equipment purchase of an advanced airway trainer at \$2,300.

Public Comments

None.

Discussion Items

- a.) The 2015 illegal burn report was included in the packet.
- b.) The 2015 EMS/Fire report was included in the packet.
- c.) The 2016 appreciation dinner will be held Saturday, February 20, 2016, at 6:30 p.m. at the Riley Township Hall.
- d.) An administrative policy committee of Chair Sheryl Landgraf, Bob Jesse, and Roy Thelen will meet and review for presentation at the February 18, 2016, board meeting.
- e.) The 2016-2017 DAESA Budget was reviewed. Still waiting for Riley Township SEV from the assessor for final budget numbers.

Old Business

None.

New Business

None.

Board Member Comments

Secretary/Treasurer Gail Watkins asked about Narcan storage and availability.

Adjournment

A motion was made by Member Bob Jesse, seconded by Secretary/Treasurer Gail Watkins to adjourn the meeting at 7:49 p.m. MOTION CARRIED.

Respectfully recorded and submitted,

Sandra June, Recording Secretary  
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the February 18, 2016, board meeting.