

Call to Order Chair Tony Stoker called the meeting to order at 7:00 p.m. with all in attendance reciting the pledge of allegiance.

Roll Call Roll call revealed Chair Tony Stoker, Vice-Chair Don Potts, Secretary/Treasurer Gail Watkins, Member Bob Jesse, Member Sheryl Landgraf, and Member Roy Thelen. A quorum was reported. Also in attendance were Fire Chief Joe Spagnuolo, Asst. Chief John Braska, Captain Gary Ball, Firefighter Scott Irrer, Firefighter Jerry Jones, and Recording Secretary Sandra June.

Approval of Agenda A motion was made by Vice-Chair Don Potts, seconded by Member Sheryl Landgraf to approve the November 19, 2015, agenda as presented. MOTION CARRIED.

Approval of Minutes A motion was made by Member Sheryl Landgraf, seconded by Member Bob Jesse to approve the minutes of the October 15, 2015, DAESA Board meeting with clarification on the ice cleats for DAESA Substation 3. If ice cleats are needed in the future, the Authority will pay. MOTION CARRIED.

Treasurer's Report General Fund \$133,989.32
Special Donations \$ 740.00

A motion was made by Vice-Chair Don Potts, seconded by Member Roy Thelen to accept and place on file the Treasurer's Report. MOTION CARRIED.

Vice-Chair Don Potts requested copies of all Circle K Bills for this last budget year.

Approval of Payment A motion was made by Member Bob Jesse, seconded by Vice-Chair Don Potts to approve the payment of invoices in the amount of \$13,191.76, Check #'s 7682-7690 (bills), Direct Deposited Payroll (DD1871-DD1891). MOTION CARRIED. For additional information, see enclosed check register.

Fire Chief's Report Fire Chief Joseph Spagnuolo was present and presented the following:
a.) One on one meetings with the firefighters and 3-month evaluations of the three new hires are being completed.
b.) Fire officer meeting discussions revolved around the budget, 2016 training, implementing make up trainings, and applications.
c.) The replacement hose, five pair leather boots, foam, and miscellaneous tool needs total \$3,654.
d.) The DAESA pancake breakfast was attended by approximately 500 people.

e.) Quotes for the new sign for DAESA Station 1 are the following:

Michigan Graphics	\$17,300 + permits
Valley Sign Company	\$20,000-25,000
Douglas Sign Company	\$15,000-20,000

DAESA Chair Tony Stoker to inquire at City of DeWitt Council meeting about contributing to cost of sign from Michigan Graphics.

Public Comments

None.

Discussion Items

a.) Fire Chief Joe Spagnuolo has researched the feasibility of providing EMS daytime coverage from 8 a.m. – 3 p.m., Monday through Friday, with responsibilities of monthly truck checks, building and minor truck maintenance, and building cleaning.

Old Business

a.) A motion was made by Secretary/Treasurer Gail Watkins, seconded by Member Bob Jesse to remove DAESA website quotes from table. MOTION CARRIED.

A motion was made by Member Sheryl Landgraf, seconded by Secretary/Treasurer Gail Watkins to accept the quote from I.T. RIGHT. Roll call vote revealed:

Stoker	Yes	Jesse	Yes
Potts	No	Landgraf	Yes
Watkins	Yes	Thelen	Yes

MOTION CARRIED. DAESA Board members and Department members should submit ideas of things to include on the website to Recording Secretary Sandra June.

New Business

a.) A motion was made by Secretary/Treasurer Gail Watkins, seconded by Vice-Chair Don Potts to approve the 2016 DAESA meeting calendar as presented. MOTION CARRIED. Member Bob Jesse stated he would be unable to attend the November 17, 2016, board meeting.

b.) A motion was made by Secretary/Treasurer Gail Watkins, seconded by Vice-Chair Don Potts to purchase a 2016 F2500 from Paul I Ford for \$27,607.00. MOTION CARRIED.

Board Member Comments

Member Roy Thelen shared two newspaper articles regarding DAESA Substation 3 open house and the semi accident in Olive Township.

Chair Tony Stoker stated a policy team will be created after the first of the year to look into necessary revisions.

Vice-Chair Don Potts asked about Incident 289 on October 2, 2015, in Riley Township which was a call about a small field fire which was actually dust from tractors.

Adjournment

A motion was made by Member Bob Jesse, seconded by Secretary/Treasurer Gail Watkins to adjourn the meeting at 8:14 p.m. MOTION CARRIED.

Respectfully recorded and submitted,

Sandra June, Recording Secretary
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the December 17, 2015, board meeting.