

- Call to Order                      Chair Tony Stoker called the meeting to order at 7:00 p.m. with all in attendance reciting the pledge of allegiance.
- Roll Call                              Roll call revealed Chair Tony Stoker, Vice-Chair Don Potts, Secretary/Treasurer Gail Watkins (arrived 7:08 p.m.), Member Sheryl Landgraf, and Member Roy Thelen. A quorum was reported. Also in attendance were Fire Chief Joseph Spagnuolo, Recording Secretary Sandra June, City of DeWitt Clerk/Treasurer Lisa Grysen, and four others. Member Bob Jesse was excused due to personal reasons.
- Approval of Agenda              A motion was made by Vice-Chair Don Potts, seconded by Member Roy Thelen to approve the August 20, 2015, agenda as presented. MOTION CARRIED.
- Approval of Minutes              A motion was made by Member Sheryl Landgraf, seconded by Member Roy Thelen to approve the minutes of the July 16, 2015, DAESA Board meeting as presented. MOTION CARRIED.
- Treasurer's Report              

General Fund	\$70,992.86
Special Donations	\$ 740.00

A motion was made by Vice-Chair Don Potts, seconded by Member Roy Thelen to accept and place on file the Treasurer's Report. MOTION CARRIED.
- Approval of Payment              A motion was made by Member Roy Thelen, seconded by Member Sheryl Landgraf to approve the payment of invoices in the amount of \$121,321.53, Check #'s 7636-7649 (bills), Direct Deposited Payroll (DD1794-DD1820). MOTION CARRIED. For additional information, see enclosed check register.
- Fire Chief's Report              Fire Chief Joseph Spagnuolo presented the following:  
a.) FireTec is still receiving reports of interest in the old rescue truck. **Fire Chief Spagnuolo will contact to see why the truck has never been featured.**  
b.) The Department received five pagers back from being serviced. Waiting on new charger bases.  
c.) Department members began using Active 911 phone app the end of July. Trial period ends in October, but runs approximately \$12.00/phone/year and acts as a support function to the pagers and not a replacement.  
d.) The Department has begun review of the Policies and Procedures.  
e.) **The Riley Substation sign will be ordered for \$1,150 by Chief Spagnuolo.**

- f.) **IT Right is being considered for website creation and maintenance for approximately \$500/year. Chief Spagnuolo to prepare comparison of services to include in the next packet.**
- g.) Firefighter Ron Zischke may need to take a leave of absence from the Department with a recent increase in job responsibilities.
- h.) An incident at Station 2 revealed that safety sensors on the bay doors were never installed. Sensors are needed and repair to the bottom panel of the bay door.
- i.) The grass rigs are experiencing many mechanical issues. Review of the replacement schedule is necessary.

Public Comments

None.

Discussion Items

Chair Tony Stoker and Secretary/Treasurer Gail Watkins met with Mike Wahl, CAFR Chair, per his request, to discuss coverage of Victor Township by our Department. A proposal from CAFR would be necessary to consider coverage.

Old Business

None.

New Business

None.

Board Member Comments

Member Sheryl Landgraf complimented the Department on their professionalism and caring attitude toward her neighbor during his illness.

**An open house will be held at the Riley Township Substation on Tuesday, September 8, 2015, from 7-9 p.m. Riley Township is providing the refreshments and the Department will bring trickets for the children.**

**The auditor will be at the October 15, 2015, DAESA Board meeting.**

Adjournment

A motion was made by Secretary/Treasurer Gail Watkins, seconded by Vice-Chair Don Potts to adjourn the meeting at 7:50 p.m. MOTION CARRIED.

Respectfully recorded and submitted,

Sandra June, Recording Secretary  
DeWitt Area Emergency Services Authority

Enclosed – Check Register

NOTE: These minutes are subject to approval at the September 17, 2015, board meeting.